

**Prayer and Worship Meeting Minutes**  
**February 23, 2015**

**Attendance:** Karen Warnes, Debbie Hendrick, Fr. Ralph Gross, Cheryl Snyder, Sue Siepmann, Louise Diodato - Pastoral Council Liaison

Opening Prayer

Minutes of January 13 & January 26, 2015 approved

**Old Business:**

**Lay Ministry Updates**

- An updated contact list of the Eucharistic Ministers has been created and will be emailed out this week along with the new procedure list created by Fr. Chuck. Sue is working with Jan L. who is taking over the Lay Ministry scheduling and with Joe K. who has taken over the Eucharistic Minister training. We currently have 67 Eucharistic Ministers. (1 is sub only)
- Jan will be contacting all ministers in the future for ministry information, availability, etc.
- Lectors will be coordinated next
- Cheryl will give the cantor list to the office. The cantors are using Google drive to enter their availability, etc.
- Sacristan/Usher/Greeter sign ups – 3 sacristans signed up for the 8am Mass, 1 usher & no greeters

**Lenten Cards & bulletin covers**

- 1000 printed was too many. Suggest 500 next year

**Adoration**

- Sue & Bridget met to discuss present issues with subs & proper procedures. Will meet again to schedule a weekend to focus on Adoration with sign up available – possibly Corpus Christi
- Suggestion to create an educational opportunity for parish 4-6 weeks leading up to the weekend by putting articles in the bulletin about Adoration.

**Environment**

- Do not have a job description. Perhaps the new crew can call Marilyn as needed & use the book *To Crown the Year* as their go to source. A posting for the bulletin will be submitted tomorrow.

**Budget**

- Budget meeting with Finance Council was a positive, collaborative session. Some adjustments were made to the 2015-16 budget. Keyboard will be budgeted as a capital expense item and proposals were sought. Two sources are expected to send in proposals. Will solicit donations when the time comes. *Early Spend Budget* - surplus from the present fiscal year (if there is one), which will be used for items that the parish planned to purchase in the next fiscal year. P&W requested new albs & cinctures for servers.

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**New Business:**

**Goals for this committee for the year** (#s correspond to Pastoral Council Goals)

- **#1 Committees and Communication**
  - We are in the process of communicating to all current liturgical ministers who the new scheduler & heads of their ministries are in addition to providing updated procedures and contact lists for subs.
  - Keep information in the Ministry booklet updated. The Ministry booklet is being created by Rita B. & will contain ministries at St. Bruno & contact info for each. Will be distributed to all present & new members
- **#2 Define Ministry/Committee**
  - Define the ministries that fall under Worship & get primary contact person info for all.
  - Working on a lead/contact for Art & Environment, and Adoration
- **#5 Engage parish 19-35 Year Olds**
  - John Mezydlo, Jr from Pastoral Council is working on this. Will see what develops
- **Additional goals**
  - Create preaching themes – not practical right now
  - Create educational opportunities
    - Publish fun facts about liturgy in the bulletin. Louise will create some and bring to next meeting for feedback
    - Show a movie after 5pm Mass – possibly *God's Not Dead*. Sharon B. is checking into it

We will revisit our goals as we go.

**Holy Week**

- **Planning Session will be March 23 @ 7pm**
  - Cheryl will invite the deacons
  - Cover who does what, when & where for Palm Sunday, Holy Thursday, Good Friday & Holy Saturday
- **Coordinators**
  - Palm Sunday Weekend (Fr. Ralph @ St. Bruno)
    - Saturday 5pm – Debbie & Sue
    - Sunday 8am – Cheryl
    - Sunday 10:30am – Debbie
  - Holy Thursday – Debbie & Karen
  - Good Friday – not needed
  - Holy Saturday @ 8pm - Karen (Fr. Ralph)
  - Easter Sunday – no coordinators (8am – Fr. Dick, 10:30am- Fr. Chuck)

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**Reports**

- **Fr. Ralph - none**
- **Mark, Music Director** –Palm Sunday children’s choir rehearsals begin March 7 from 3-4pm; have been structuring the cantors & scheduling
- **Karen** – March 6 is the 10-year anniversary of the dedication of our parish. Will have a dedication prayer in the bulletin, sing “Holy Ground” as sung on the dedication day and display the picture of St. Bruno
- **Louise, Pastoral Council Liaison** – Pastoral Council received a petition from 52 parishioners to display the United States and Vatican flags in a more prominent place in the church. The petition was referred to the P & W Committee. Liturgical rules forbid the placement of these flags in the sanctuary or on the steps of the sanctuary. There isn’t much space near the sanctuary in our church to put them where they would be out of traffic flow and be visible. However, the committee did find what it considered a suitable spot in the left front of the church.
- May 31, Sunday – retirement party for Karen, pastoral council will host.

**Next meeting** - Monday, March 23, 2015 at 7pm - Easter planning session only. Next regular meeting will be Monday, April 27 at 7pm. Cheryl will email the agenda a week ahead of time. **Let her know if you would like to add something to the agenda.**

**Closing Prayer**

Prepared and submitted by  
Sue Siepmann