

St. Bruno Parish Finance Council
Meeting Minutes
May 13, 2015, 6:30 p.m.

Members Present: Father Ralph, Father Chuck, Steve Paquin, Pat Seegers, Leann Gronowski, Elizabeth Senglaub, Jim Keller, Joe Kuenzli, Tim Dittman and Scott Vandenhouten

Guest: Rita Borowski

Old Business:

A. Approval of March Meeting Minutes – Minutes were approved. There was no meeting in April 2015 due to the Easter Season and members schedules.

New Business:

A. Review of March Financials –

- a. School. 43 students enrolled so far for 2015/16 school year; budgeting for 75.
- b. Men Who Cook Auction - Discussion of the proceeds from the Auction with the latest number being \$54,606.91. Discussion also ensued regarding final statements and other items.
- c. MPOF – Pledges - \$2,455,288. Initial gifts \$278,010 (\$231,675 is in a deferred account to be used over next 3 years) \$46,335 has been used this year.
- d. 247 returned pledge cards -- 36% of families

B. Financial Red Flags –

- a. \$34,000 will be going out this month for the Guatemalan students.

C. General Discussion

- a. Potential Surplus. Discussion regarding possible uses and prioritization of any surplus at the end of the fiscal year. Included discussion of placing an appeal for financial support to purchase a new electronic keyboard for Music Ministry.
- b. HVAC Update – thanks in large part to the help of a parishioner who works for Johnson Controls, we appear to have been able to get the right people involved to look at the HVAC problems. We now have a proposal of \$1,338 which will involve some updating/reprogramming which should take care of the problems, which is very encouraging from the initial quote to replace the software, very expensive.

D. Pastoral Council Update – The Trustees and Pastoral Council members distributed and discussed the most recent revision of the Organization Chart and discussed the policy of the Pastoral Council Liaison supplying the Pastoral Council with bullet points from the meetings and the Finance Committee Secretary supplying the minutes to the Parish Office for posting on the website.

E. Budget Update – The proposed Budget was reviewed in detail. The discussion included: proposed changes in some personnel/ responsibilities based on pending retirements and other changes; tuition increase; potential addition of a 3K in the school, with the breakeven minimum of seven students; a small wage increase; and the recognition this fiscal year of \$90,000 from the recent My Parish Our Future 3-year capital campaign. Upon a motion by Jim Keller, seconded by Pat Seegers, the Finance Council passed unanimously the budget submitted as the fifth draft.

F. Strategic Planning – Tim discussed the desire for the Finance Council to receive some sense of direction from the Pastoral Council with respect to the strategic direction we as a Parish should be headed. It would be very helpful for the Finance Council and the Budget Committee to have this direction and sense of priorities so that they can work on those priorities rather than on merely balancing. Tim will address with the Pastoral Council.

G. School Referral Program – Discussed possible revisions to the School Referral Program. The Council will circulate proposed changes in order to implement quickly to potentially impact enrollment.

Next scheduled meeting will be June 10, 2015 at 6:30.

Respectfully Submitted,

- Scott Vandenhouten