

Prayer & Worship Committee Minutes
October 24, 2016

Attendance: Fr. Chuck Wrobel, Cheryl Snyder, Mark Mrozek, Carmela Matysiak, Kathy Plaisance, Anna Marie Filipiak, Debbie Hendrick, Sue Siepmann, Rita Borowski

Opening Prayer

Old Business

Liturgical Lay Ministries

- Update of Ministry Coordinators
 - Will contact the coordinators listed below to confirm if they are still interested in coordinating their ministry: Joe Kershek - Eucharistic Ministers, Carol Pinter - Lectors, Rita Mezydlo - Ushers, Yvonne Hickey - Greeters
 - Coordinators continuing in their role: Joe Senglaub – Altar Servers, Cheryl Snyder - Cantors, Debbie Hendrick (4pm) & Jim Brahm (10:30am) - Sacristans
- **P&W Ministry Fair** will be held November 19 & 20. This is a *Welcome Weekend* and snacks will be served after Masses. Would like to have coordinators & their ministers help with sign-up and question answering after both Masses. We will contact the coordinators for all of the lay ministries, update them and ask for their help. Will ask them to contact their ministers for additional help.
- A flyer will be inserted in the bulletin Nov. 12 & 13 briefly describing each of the ministries and the upcoming Ministry Fair. Mark will gather this information and submit to the office.
- New minister training should take place in December with the new ministers being scheduled for January 2017.
- Altar Servers - Joe Senglaub is presently training the School 5th Graders. Will also send note home to Faith Formation.
- Ministry Procedures - Mark has copies of all lay ministry procedures.

Eucharistic Adoration

- Beginning next week (10/31), we will have two open time slots (4-5pm and 5-6pm). Deb will submit something to Mark to include in the bulletin flyer for the Ministry Fair and there will be a sign-up then.

Art & Environment

- Anna Marie will submit something to Mark for the Ministry Fair flyer.
- Will decorate for the Feast of Christ the King

Scheduling Software

- Looking into the purchase of Ministry Scheduler Pro software. Have a free trial and will see how it works with the November schedule.

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Feedback

- “A Vision for the Future: Evangelization and the Sunday Mass” Leadership Gatherings (9/30, 10/1)
 - Move us from Maintenance to Mission
 - More information on the Archdiocesan website
- St. Bruno’s Feast Day (Oct. 6) was celebrated at the Wednesday, Children’s Mass. In 2017, would like to highlight St. Bruno, the person, the weekend of Oct. 7/8. Debbie has a lot of information to share.
- Fr. Dick’s 50th Anniversary (10/23 @ 10:30 Mass). Reception organized by Betty Igl. Fr. Dick enjoyed it!
- Parishioner requested quiet time before Mass – On days when he is playing, Mark has stopped the music about 8 minutes before Mass starts.

New Business

Upcoming Dates

- In the past, we have read the names of the parishioners who have died during the past year at the weekend Masses closest to All Souls Day. This will again take place this weekend, Oct. 29/30. The names will be read after Communion. The Circle of Life group has the list of names. Cheryl will read the names and Mark will ring the bell.
- Nov. 1 (Tuesday) *All Saints’ Day* (Holy Day) - Mass @ 7pm (St. Paul 8:45am)
- Nov. 2 (Wednesday) *All Souls’ Day* – Mass @ 8:45am (school children will dress up as saints)
- Nov. 7 (Monday) – *Remembrance Communion Service* @ 7pm. Deacon John & Deacon Joe will do the service. Circle of Life is organizing the service and will also put out the “Book of the Dead” and altarcito. Need to make sure that enough hosts are consecrated at the 10:30am Sunday Mass for this (expecting 100-125).

Distribution of Communion to the Choir

- Eucharistic Ministers at station 4 will distribute communion to the choir at the choir area. Cheryl will create a description with visual for the ministry room.

Advent – begins November 27

- Liturgy – Cycle A, Mass of Creation
- Music – *O Come Emmanuel* – add something to the arrangement every week (choir masses), different verses for cantor masses.
- Wreath – For the **first week** of Advent, the wreath will be in place on the altar before Mass begins & will be blessed & lit (by a parishioner) after the homily. For the remaining weeks, we will have parishioners carry the candles up in the Opening Procession and light at the beginning of Mass (as we have done in the past). Sacristans will find parishioners to light the candles each week.
- Little Blue Books – Mark will order.

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- Art & Environment – Advent décor will consist of purple altar cloth and Advent wreath. Anna Marie and Rebecca will determine decorating dates for Advent & Christmas and will put a request for help in the bulletin. The Knights of Columbus will be asked to help with decorations requiring ladders. Anna Marie will also put something in the bulletin for donations for Christmas memorial poinsettias. Debbie will check the condition of the Nativity set.
- Debbie will have the “True Story of the St. Bruno Nativity Set” published in the bulletin before Christmas

Christmas Masses at St. Bruno: 12/24 at 4pm & 10pm. 12/25 at 10:30am

Reports and Comments:

Mary Pfaff, Parish Council Liaison

- *Vision for the Future* is pretty interesting and Evangelization will be coming.

Fr. Chuck Wrobel, Pastor

- Our new Youth Minister, Bill Snyder, will start in early November.
- A review of Mass times is beginning and one discussion has taken place.

Mark Mrozek, Assistant Director of Music and Liturgy

- Choir is singing at 4pm Mass on the third Saturday of the month. The contemporary music group is playing/singing at the 10:30am Mass on the third Sunday of the month (they will take Advent off).

Next Meeting: November 28, 2016 @7pm at St. Bruno

- Christmas planning will take place at November meeting
- No December meeting
- Upcoming 2017 meeting dates: 1/23, 2/27, 3/27, 4/24, 5/22, 6/26

Closing Prayer

Prepared by Sue Siepmann