

**St. Bruno Parish Finance Council
Meeting Minutes
May 16, 2016, 7:00 PM**

Members Present: Father Ralph Gross, Father Chuck Wrobel, Tim Dittman, Jim Keller,
Joe Kuenzli, Steve Paquin, Pat Seegers, Elizabeth Senglaub

Others Present: Rita Borowski

Members Absent: Amanda McCollough, Steve Spiegelhoff

Meeting Location: St. Bruno Parish

Old Business:

- A. Final Approval of March Meeting Minutes – Minutes were approved.
- B. Approval of April Meeting Minutes – Minutes were approved.

New Business:

- A. Review of April Financials –
 - a. Very good year to date financials. The yearend surplus looks likely; we may be able to move up about \$7500 in expenses from next fiscal year into this year. Also looking to move up some capital items.
- B. Financial Red Flags – None.
- C. Pastoral Council Update – Update from Joe Kuenzli.
 - a. New mass times have begun.
 - b. There are four nominees for Pastoral Council. There are three current Pastoral Council members whose terms are ending and none wish to continue.
 - c. May 24th is the next Pastoral Council meeting.
- D. Capital Expenditures – Update from Pat Seegers
 - a. Carpeting for Gathering Place – Analysis continues on two proposals to replace worn/stained carpeting with new carpet squares. Getting additional vendor information. Expect to be able to make commitment to purchase this fiscal year, but not likely to be installed in June. Discussed potential to have some carpet cleaning performed prior to June activities (such as Father Ralph's retirement celebration June 18th). Buildings and Grounds (Pat Seeger) will talk to Kurt to see what cleaning can be done for less than \$400.
 - b. Church Lighting – Possible replacement of Church lighting with LEDs still being studied. Buildings and Grounds will strive to have a quote for the next Finance Council meeting.
 - c. Organ repairs - Completed within expected costs.
 - d. Signage for New Mass Times – Installation completed as planned.
 - e. Baptismal Font – Investigating the need for further repairs.

- f. Landscaping – It was noted that there has been attrition in the plantings over the years, especially in the parking area. Buildings and Grounds is asked to provide input to Finance Council for discussion at our next meeting.

E. 2016/2017 Budget Presentation –

- a. Tim Dittman, Budget Committee Chair, presented the proposed 2016/2017 Budget. The budget calls for \$1,339,126 in income (about the same as the 2015/2016 budget and \$100,000 below 2015/2016 expected actual) and \$1,339,009 in expense, yielding a net surplus of \$116.
- b. Major staffing assumptions are that there is no Pastoral Assistant included in the budget and that there is 50/50 sharing of certain Faith Formation and Music ministry costs with St. Paul's Parish.
- c. The budget includes \$1500 for targeted marketing to new families. This will require feedback from the Stewardship Committee.
- d. Assumed school income is conservative. While there is the possibility of the costs for several students being covered by Wisconsin's Choice program, none are assumed for the 2016/2017 Budget. The assumed student count is 71.
- e. Scrip income is assumed to be reduced, continuing recent trends. There is concern with the future viability of the Scrip program.
- f. Following discussion, the Finance Council voted to approve the 2016/2017 Budget. The Finance Council also noted their appreciation to the Budget Committee, especially Steve Spiegelhoff, and all those who worked on the preparation of the Budget.

F. Auction Results –

- a. The recent "Men Who Cook" auction was a success, although final numbers are not yet available.
- b. The Finance Council will send a note of thanks to those who lead the effort.

G. Open –

- a. Mark Mrozek has been hired as Assistant Director of Liturgy/Music at St. Bruno's. His official start date "in the office" is June 1 and he will play masses beginning the weekend of June 18/19.

The next Finance Council meeting will be Monday, June 20, 2016, at 6:30 PM at St. Paul Parish.

The meeting was adjourned at 8:50 PM.

Respectfully Submitted, May 20, 2016, by

Jim Keller
Secretary

Finance Council Approved: June 20, 2016