

**St. Bruno Parish Finance Council
Meeting Minutes
June 20, 2016, 6:30 PM**

Members Present: Father Chuck Wrobel, Tim Dittman, Jim Keller, Joe Kuenzli, Steve Paquin, Pat Seegers, Elizabeth Senglaub
Others Present: Rita Borowski, Mary Daniels, Scott Vandenhouten
Members Absent: Amanda McCollough, Steve Spiegelhoff
Meeting Location: St. Paul Parish

Old Business:

- A. Approval of May Meeting Minutes – Minutes were approved.

New Business:

- A. Review of May Financials –
- a. Very good year to date financials. The yearend surplus looks like it will be nearly \$400,000.
- B. Financial Red Flags –
- a. Endowment Funding. Rita will check with Steve Spiegelhoff on how the accounting is done, is it a pre- or post closing entry, and its financial impact.
- C. Pastoral Council Update – Update from Joe Kuenzli and Scott Vandenhouten.
- a. Three new Pastoral Council members have been elected. Next week the Parish Council officers and outreach members will be discerned.
 - b. The Pastoral Council was appreciative of Tim Dittman's Budget presentation at the May 24th Pastoral Council meeting.
- D. Spend Out of Surplus –
- a. Supplies – The Finance Council approved pre-purchase expenses of \$4775 including updating some obsolete workstations, replace some damaged school floor tile, and purchase of new playground-certified woodchips for the play area.
 - b. Carpeting for Gathering Place – Working with quotes from two suppliers to replace existing carpeting with new carpet tiles in the Gathering Place and adjacent rooms. Buildings and Grounds (Mary Daniels) will seek an updated quote from both suppliers to allow comparison on an equivalent basis. Rita will check to see if approval is needed from the Archdiocese. The Finance Council Approved the accrual of the expenditure of \$33,000 if the surplus allows it.
 - c. Church LED Lighting – Pat Seegers reported on the possible replacement of Church lighting with LEDs. LED lighting would result in a reduction in energy usage, saving utility costs and reducing the needed number of

lighting control units which are costly to repair or replace. However, our lighting advisor (Steve Ashcroft) points out that the down lighting in the church would require the replacement of the fixtures as there currently are no LED bulbs made for the existing fixtures. Replacing all of the lights in the church today is estimated to cost over \$50,000. LED technology is progressing rapidly with new products and lower costs expected. The Finance Council discussed holding off on the conversion to LED lighting or perhaps converting in phases (for example replacing spot lights first). The Finance Council approved accruing \$52,000 for LED lighting and worship space improvements.

- d. Other - Landscaping – There has been attrition in the plantings over the years, especially in the parking area. Mary Daniels reported she has met with the company that did the original plantings (Seasonal Services). They will provide a quote, working from the original landscape drawings, to plug holes and in some cases move to hardier species. Mary hoped to receive a quote by next week. The Finance Council agreed to consider approving action on landscaping by email.
- e. Mortgage – After discussion, the Finance Council approved using the remainder of the surplus to accrue for future mortgage principle reduction.

E. 2016/2017 Budget Presentation –

- a. No discussion as this was addressed at the May meeting.

F. Auction Results –

- a. The recent “Men Who Cook” auction was a success, although final numbers are not yet available. Preliminary total net income is \$74,558.
- b. There was discussion of a draft note of thanks to be sent those who lead the effort. The note will come from the Chairs of the Pastoral and Finance Councils, the two Parish Trustees, and Father Chuck.

G. Next Appeal –

- a. The Finance Council discussed that we are currently one and a half years into our latest three year pledge cycle. The appeal process is an 8 month effort, so we should turn our attention to the next appeal in February or March of 2017.

H. Open –

- a. No issues were raised.

The next Finance Council meeting will be Monday, July 18, 2016, at 7:00 PM at St. Bruno Parish.

The meeting was adjourned at 8:40 PM.

Respectfully Submitted, June 27, 2016, by

Jim Keller
Secretary

Finance Council Approved: August 22, 2016