

# MINUTES

## St. Bruno Parish Pastoral Council

**PLEASE NOTE: The Meeting will be in the School Creation Lab (formerly the 2<sup>nd</sup> Grade Classroom)**

**MISSION STATEMENT: St. Bruno Parish is a community of people sharing a common faith in the teachings of the Catholic tradition. We come together to worship God and to spread the Good News that Jesus gave us. Through celebrating Christian unity, we provide emotional support and practice the works of mercy.**

*Date | time 3/28/2017 7:00 PM -9:00 PM | Meeting called by Scott Vandenhouten*

*Council Members Present: Les Vertz, Scott Vandenhouten, John Hoffman, Steve Paquin, Pat Seeger, Joe Kuenzli, Louise Diodato, Eileen Rudnick, Mary Pfaff, Jenny Harnack*

Excused:

Time	Item	Owner
7:00-7:05PM	Opening Prayer/Song	Louise Diodato
7:05-7:10PM	Approval of February Minutes Minutes were approved by the council	All
7:10-7:20PM	Thank You Notes <ul style="list-style-type: none"><li>Mary Kral – Organization of Lenten events, especially stations and soup</li></ul>	All
7:20-7:30PM	Old Business <ol style="list-style-type: none"><li>Eyes and Ears<ol style="list-style-type: none"><li>Only a few complaints remain about after mass announcements, feelings are generally better</li><li>Not a lot of feedback heard around the parish over the past month</li></ol></li><li>Follow up discussion on Pastoral Council/staff retreat (hold off on further discussion until April)<ol style="list-style-type: none"><li>Start discussion on possible dates and themes for retreat</li><li>Suggestions on early fall – possibly October</li></ol></li><li>Stewardship theme for upcoming cycle. Steve Paquin has sought out ideas from Steve Marcus.<ol style="list-style-type: none"><li>Brainstorming and idea sharing with emphasis on a slogan as well as the vision for the future of our parish.</li><li>Thoughts that remind us of St. Brunos: Welcoming, family, commitment, resilient, positive, community, legacy</li><li>Ideas: “Welcoming family while building our legacy;”</li></ol></li></ol>	All

Time	Item	Owner
	<ol style="list-style-type: none"> <li>4. Parish History books – plan to have sign up to gauge interest and generate an approximate number of books to have printed.               <ol style="list-style-type: none"> <li>a. Steve Paquin will consult with Steve Marcus and Debbie Hendricks as to when the signup sheets would be posted and announced.</li> </ol> </li> </ol>	
7:30-8:00PM	<p>Combined Meeting with St. Paul Pastoral Council</p> <ol style="list-style-type: none"> <li>1. Departure of Rita Borowski as cluster director for St. Paul and St. Bruno parishes as her objectives of the position were concluding               <ol style="list-style-type: none"> <li>a. She will remain a registered parishioner at both parishes.</li> </ol> </li> </ol>	Father Dan
8:00-8:30PM	<p>New Business</p> <ol style="list-style-type: none"> <li>2. Outdoor Classroom               <ol style="list-style-type: none"> <li>a. Pat reported on the requests that building and grounds have made to Juanita and Ben regarding courtesy conversations to neighbors, insurance impact inquiry, etc.</li> <li>b. Pat and Jenny provided council members with description of the outdoor classroom and its purpose, council members' questions were all answered.</li> </ol> </li> <li>3. Begin discussion on Pastoral Council nominations for the 2017-2018 year               <ol style="list-style-type: none"> <li>a. Louise, Joe and Scott will have terms expiring</li> <li>b. Collect nominations for council the weekend of April 22-23.</li> <li>c. Plan to insert announcement and nomination into the bulletin Palm Sunday and Easter Sunday</li> </ol> </li> <li>4. Updating contact information for parish committees and ministries               <ol style="list-style-type: none"> <li>a. Send contact info from ministries and committees to Sue Solberg and Jenny Harnack</li> <li>b. Send Committee meeting minutes to Jan Lamparski</li> </ol> </li> </ol>	Scott Vandenhouten
8:30-8:45PM	Committee Reports	All

Time	Item	Owner
8:45-8:55PM	Calendar of Events <ul style="list-style-type: none"> <li>• Take 5 Opportunities</li> <li>• Fridays during Lent Stations of the Cross SB and SP               <ul style="list-style-type: none"> <li>- 5:00 p.m. Adoration - 5:45 Benediction – 6:00 Stations – 6:30 Soup or Fish Fry</li> </ul> </li> </ul> <p>4.1.17 – St. Bruno “Men Who Cook” Dinner - Auction</p> <p>4.1.17 – Men of Christ Conference – Milwaukee Theatre</p> <p>4.9.17 – Palm Sunday</p> <p>4.13.17 – Holy Thursday</p> <p>4.14.17 – Good Friday</p> <p>4.15.17 – Easter Vigil</p> <p>4.16.17 – Easter Sunday</p>	Scott Vandenhouten
8:55-9:00PM	Closing Prayer	Father Dan

## Committee Reports

Committee:	Report:
<b>APC: Jenny Harnack &amp; Scott Vandenhouten</b>	No Meeting. Last meeting was 11.30.16. Next Meeting: March 30 6:30-8:30PM
<b>Communications: Bob Leonard</b>	
<b>Faith Formation</b> (1 <sup>st</sup> Monday - every month)	<ul style="list-style-type: none"> <li>• No meeting in March due to Communal Penance Service.</li> <li>• Take Five Groups set and participation encouraged.</li> <li>• Stations of the Cross, preceded by Adoration and Benediction and followed by Soup or Fish Fry being planned at each Parish.</li> <li>• Men of the Parishes are encourage to attend Men of Christ Conference.</li> </ul>
<b>Human Concerns</b> (2 <sup>nd</sup> Tuesday – every other month) <b>Eileen Rudnick</b>	<p>KC and Lifeline’s baby bottle campaign are asked to consult the parish calendar and not schedule their collections on the same weekend. Lifeline will probably coordinate with SP and celebrate Pro-Life in January.</p> <p>Reports of moneys collected through the Giving Tree project will be preserved in the parish office in a file created for that information.</p> <p>Betty Igl reports that Fr. Bob continues to serve the Hispanic Ministry with masses on the 3<sup>rd</sup> and 5<sup>th</sup> Sundays. He also ministers with home visits. No changes are anticipated until June. Concerns about his age have been raised. The Archbishop</p>

	<p>and our pastor will be discussing this matter at a future date.</p> <p>A lengthy discussion on the subject of lack of communication within the parish and specifically with respect to the different ministries is of serious concern. The parish website needs to be updated with the filing of minutes and reports, Some have not been updated since 2015. PC liaisons need to address this when attending meetings with their respective committees.</p> <p>Is Danny's Helping Hands operating as originally intended.? Are requests for help forwarded to other agencies instead of its volunteers? Is SB doing enough to help our fellow parishioners in time of need?</p> <p>The need for a committee/ministry booklet was discussed, along with the need for an updated parish directory of staff /committees/ministries. Some work was done in 2015, but put on hold.</p> <p>HC is donating a basket with a patriotic theme for the Men Who Cook Auction.</p>
<p><b>Prayer &amp; Worship</b> (4<sup>th</sup> Monday – every month)</p>	<ul style="list-style-type: none"> <li>• Entry pending</li> </ul>
<p><b>School</b> (2<sup>nd</sup> Monday – every month) <b>Jenny Harnack, Les Vertz</b></p>	<ul style="list-style-type: none"> <li>• Review School Committee Strategic Goals: <ul style="list-style-type: none"> <li>a. Increase Enrollment-previously discussed, Retention!</li> <li>b. Maintaining High Quality Faith Based Education for all students-how to make this a measurable outcome? Reiterates Mission Statement</li> <li>c. Continue to advise Sub-committees for Marketing, Technology and Grant writing</li> </ul> </li> <li>• Janice Carpenter: St. Bruno Parent/Home &amp; School/ Track Co-coach discussed combined St. Bruno-St. Paul track program and planned color run at the end of the season.</li> <li>• Phone App. Marketing Committee discussed further. <ul style="list-style-type: none"> <li>a. Goal is to reduce "Email Fatigue". Developed by Tim Milbrath &amp; Dr. Alex Milovic</li> <li>b. help target younger families that do not attend mass/read bulletin.</li> <li>c. Recommendation to "get app off the ground" first, keeping initial sponsors "internal" by private donations or monies from Marketing Committee</li> <li>d. Fr. Dan has approved moving forward. Steve Marcus head of St. Bruno Marketing and Communications would like to be involved as well.</li> </ul> </li> <li>• Principal's Report- <ul style="list-style-type: none"> <li>a. St. Bruno has 15 4K signed up. 6<sup>th</sup> grade up to 16 kids. 7<sup>th</sup> grade will be up to 9. Officially have 12 students signed up for Choice. 4 kids brought in via Hispanic Mass.</li> <li>b. Choice enrollment ends April 20<sup>th</sup>. Pays 2-3x regular enrollment, approx. \$7500/per student.</li> <li>c. Juanita Gutbrod and Mr. Holzem will present outdoor classroom to</li> </ul> </li> </ul>

	<p>Buildings &amp; Grounds at St. Bruno's this week.</p> <p>d. Shane Gutbrod (STEM middle school teacher) presented on Inquiry Based Learning to staff at both schools. Also Early Childhood STEM professional Development in April. Gets kids working together problem solving in groups.</p> <p>e. Both Schools going to continue individual traditions: Stations and "silent entry" during Lent.</p>
<p><b>Building &amp; Grounds</b> <b>Pat Seegers</b></p>	<ul style="list-style-type: none"> <li>• Discussed Outdoor Classroom.</li> <li>• B&amp;G requested the Parish School contract to get the playground mulch added to as soon as school is out. Playground mulch is the only thing to be used,</li> <li>• B&amp;G has submitted 2 bids to finance with a recommendation to use Supersealer to fill cracks, seal all asphalt surfaces and re strip them on our campus, weather permitting.</li> <li>• B&amp;G will submit a plan for where weeds are to be sprayed and possible dates to the office, weather permitting. Paul Kronschnabel and Mike Chilsom will be doing this. Mary will provide the map.</li> <li>• Steam traps are being worked on this week by Kurt and Jim Millane and then Total Comfort.</li> <li>• Bonus: Paul and Eileen Kronschnabel, are Bluebird watchers and have offered to put up two bluebird houses to attract them and would like to share that with the Parish School children. It is an amazing process</li> <li>• Mary Daniel is available to help with teaching Wisconsin history thru Hawks Inn in Delafield, a restored 1846 stagecoach museum and to share the gardens on that site. 426 Wells St, Delafield, Wi <a href="http://hawksinn.org">hawksinn.org</a></li> </ul>
<p><b>Stewardship John Hoffman</b></p>	<ul style="list-style-type: none"> <li>• Men Who Cook, We talked about the overall shape of the auction coming together. Stewardship is doing the wine pull again and we spoke of getting the wine donations together with our group and this man is you group. Discussed the wrapping of the bottles and who is going to man the table.</li> <li>• Easter Egg Hunt, collections are starting for candy, no chocolate as it will melt in the eggs.</li> <li>• Easter envelopes for Mass. The question was asked if we are going to have separate envelopes for those who don't attend regularly.</li> <li>• 4. "My Parish Our Future", this was probably the biggest question in the air. Mark knows that we are trying to come up with a slogan for the next drive but that doesn't seem to be the issue. What are we going to do with the funds? What vision do we have going forward at St. Bruno? They are looking at us in Parish Council to prayerfully come up with that answer.</li> </ul>
<p><b>Finance</b> <b>Louise Diodato</b></p>	<ul style="list-style-type: none"> <li>• The Parish continues to be ahead of budget.</li> <li>• History of St. Bruno Parish book: Finance council supports giving the book and asking for donations, rather than selling the book. More information on costs is needed.</li> <li>• Outdoor classroom: Finance Council asks Buildings and Grounds to check with our insurance carrier on whether there is an increase liability, and to check with the Village of Dousman about wetland or other restrictions triggered by the proposal. The school outdoor classroom building concept was approved by Fr. Dan. To waylay any concerns by neighbors, school staff will go door-to-door</li> </ul>

	<p>on Henry Street to solicit opinions of residents. Report to follow.</p> <ul style="list-style-type: none"><li>• Parking lot resealing: Finance Council approves Buildings and Grounds plan.</li><li>• The school principle has proposed hiring a FT Spanish teacher at a cost of circa \$42K subject to approval. No proposed candidates were submitted at this time.</li><li>• School looking at the possibility of merit raises for certain teachers. Justification for such pay increases must be fully documented.</li><li>• The school has proposed purchasing Chrome Tablets for students. Estimated cost for same circa \$21K.</li><li>• FC reports that the proposed budget for FY 2017-18 is close to completion.</li></ul>
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