

**St. Bruno Parish Finance Council  
Meeting Minutes  
April 17, 2017, 6:30 PM**

Members Present: Louise Diodato, Tim Dittman, Jim Keller, Steve Paquin, Elizabeth Senglaub, Steve Spiegelhoff, and Father Dan Volkert  
Others Present: Mark Bennett, Mark Karpfinger, Dave Stuart  
Members Absent: Joe Kuenzli, Pat Seegers  
Meeting Location: St. Paul Parish

Old Business:

- A. Approval of February Meeting Minutes – Minutes dated March 23, 2017 for the March 20, 2017 meeting were approved.

New Business:

- A. Review of March Financials –
  - a. Net income year to date is \$166,398, which is \$84,488 ahead of budget.
- B. Financial Red Flags –
  - a. There were no red flags to report.
- C. Pastoral Council Update –
  - a. Louise Diodato reported the Pastoral Council discussed the upcoming fund appeal including the focus of the campaign over the 3 year term of this appeal.
  - b. The Pastoral Council will have 3 members dropping off. Discernment for new members will be this June.
- D. Capital Expenditures –
  - a. Outdoor classroom. The Finance Council received the plans for the 16'x12' structure and a brochure describing its uses. Steve Spiegelhoff reported the insurance company was okay with the project subject to the inclusion of two forms of egress. Steve also reported that the estimated cost of the building is more than covered by donations already received. The Finance Council voted to approve proceeding with the project subject to Tim Dittman checking with Mary Daniels to confirm that it is already approved by Buildings and Grounds (Pat Seegers was not present at the meeting).
- E. Expenditure Process –
  - a. Not addressed.
- F. Budget Committee –

- a. Tim Dittman reviewed the current draft 2017/2018 Budget at a very high level and sought Finance Council advice in several key areas, including:
  - Level of Parish contribution to the school
  - Salaries for School and Parish administration
  - Planned use of Chrome Books in the School.
- b. The Finance Council reviewed a number of handouts provided by Steve Spiegelhoff on these subjects and provided its input to Tim.

G. Next Appeal –

- a. Leadership of the next Stewardship Appeal attended the meeting and discussed plans for mounting the next campaign. Mark Karpfinger and Dave Stuart are co-chairs of the appeal. Mark Bennett, past chair, is providing input and assistance.
- b. The next appeal will have a format similar to past appeals and will cover the 3 year period 2018 through 2020.
- c. It is expected that the mortgage will be paid off at some time during the 3 year period, opening up opportunities to direct the Parish's resources to other needs. A needs assessment was discussed. Fr. Dan will seek input from Staff who in turn can seek input from the various ministries.
- d. A team will meet on May 2, 2017, at 6:30 PM at St. Bruno to arrive at a calendar for the appeal, the budget, the dollar goal, and pace-setter parameters. The team will include the appeal leadership, Fr. Dan, Steve Spiegelhoff, Tim Dittman, and Steve Paquin.

H. Open –

- a. There was a discussion of the endowment group and how it works.

The next Finance Council meeting will be Monday May 15, 2017, at 7:00 PM at St. Bruno Parish.

The meeting was adjourned at 8:35 PM.

Respectfully Submitted, April 20, 2017, by

Jim Keller  
Secretary

Finance Council Approved: May 15, 2017