

St. Bruno Parish Finance Council
Meeting Minutes
January 13, 2015, 7:40 p.m.

Members Present: Father Ralph, Father Chuck, Steve Paquin, Pat Seegers, Scott Vandenhouten, Leann Gronowski, Elizabeth Senglaub, Jim Keller and Tim Dittman

Absent: None

A. Approval of December Meeting Minutes – Minutes were approved.

B. Review of December Financials – The parish is still running ahead of budget year-to-date (\$24K). December was a positive month for Parish Support, up \$14K to budget. An unexpected expense of \$6,392 was incurred as a result of a revocation of a previous health care credits taken in years past (at the recommendation of the archdiocese). This amount was paid back to the IRS

C. MPOF Update – Pledges to date total a little over \$2.4 million (235 families) up from the previous appeal (\$2,060,000). Initial gifts totaled \$278,010. \$40,000 of the initial gifts was taken into income. With the \$40K, total parish Parish Support Y-T-D is right at budget. The remainder of the initial gifts, we hope, can be deferred over the remainder of the appeal with 1/3 taken into income in 2015-16, 1/3 taken in 2016-17 and the remainder taken in 2017-18. Letters were presented by Scott. One letter was to be mailed to all school and R.E. parents who did not pledge. The 2nd letter was to be sent to all non-school and non-R.E. families who had pledged in the previous appeal but did not pledge this appeal. Letters were reviewed and slight modifications made. Scott will email revised letters to council members for final approval. It is hoped that the letters will go out by the end of the week. It was also agreed the Father Ralph will call the “Pacesetter” families who had pledged the previous appeal but not this one.

D. New Pastoral Council Representative – Pastoral Council will meet January 20. At that time it is hoped that a member of that council will be appointed as a member of our council as a replacement for Brian Frank

D. Open

Leann presented a proposal from HVA for replacement of our existing HVAC control system which is malfunctioning and is at end-of-life for manufacturer support (\$15,326.77). It was agreed that Pat and the B&G committee along with Kurt H. would investigate whether we could:

- Solicit a competitive bid
- Get a handle on potential “additional” costs as the system is tweaked for our specific building
- Look into maintenance agreements so we determine ongoing costs

That group will stay in communication with Leann and the council

Next meeting will be February 13,2015 following the Common Meeting.

Meeting adjourned at approximately 8:50 p.m.

Respectfully Submitted,

- Tim Dittman