

**ST. BRUNO PARISH
PASTORAL COUNCIL MINUTES
May 19, 2015**

Members Present: Fr. Ralph Gross, Fr. Chuck Wrobel, Paul Hoffman, Lynn Haugner, Pat Seegers, Steve Paquin, Scott Vandenhouten, Carol Malaney, Jerry Dorff, Joe Kuenzli, Louise Diodato, Amanda Borth

Members Excused: John Mezydlo Jr.

Visitors: Rita Borowski, Leann Gronowski, Tim Dittman, Mary Pfaff, Jenny Harnack

Budget Report – Leann Gronowski & Tim Dittman

Tim and Leann distributed detailed St. Bruno Parish Budget reports for 2015-2016 and shared some highlights. We are on track to pay off the mortgage in 2020. Staff is receiving a 2% raise for the first time in a couple of years. The mortgage “cookie jar” is gone, but we still have a “cookie jar” for building maintenance. The school portion of the budget is a challenge. School enrollment is uncertain because many current students haven’t yet registered for next year. They are looking at the possibility of multi-age classrooms through attrition. Tim asked Councilors to fill out a survey providing feedback on the council’s priorities. In the future the budget work that is done will try to follow those priorities.

Approve Previous Minutes: Jerry moved that the April 21 minutes be approved. Louise seconded the motion. Motion carried.

Thank You Cards

- Jan Lamparski, Peggy Machacek, Dana Riley for First Communion ministry.
- Amy Golden for work with Confirmation students
- Sharon Burt & Committee for organization of the reception following Fr. Mauricio’s Mass of Thanksgiving.

A. Old Business

- **Parish Goals Update – Right-to-Life Memorial** – Scott reported that the meeting with Ernie Meyer and others has not yet been scheduled. Paul will talk to Ernie.
- **Pastoral Council Nominations** – Fr Ralph reported that three people have said they’d like to go through the discernment process. Four others are still deciding. Discernment for new councilors will be on Tuesday June 2 at 7:00PM. All councilors are expected to attend.
- **Mass of Thanksgiving/Reception for Fr. Mauricio** – Everyone thought that this was a very special celebration with great involvement by many parishioners.
- **May 8, 2015 Social** – There was very positive feedback on the social nature of this event which brought together the leaders from St. Bruno and St. Paul parishes.

B. New Business

- **Karen Warnes Retirement Reception, May 31, 2015** – This reception is being planned by staff and will be after the 10:30AM Mass. Pastoral Council has been asked to bring desserts.
- **Responses to the “Conversation Starter of the Month”** – (What more can we do to be a welcoming parish?) Discussion included the importance of Greeters and greeting those sitting near you in Mass. Many visitors at Fr. Mauricio’s celebration commented on how St. Bruno’s is a welcoming parish.
- **June 16, 2015:** Meeting of the Pastoral Council and Discernment of Officers.
- **Q & A for nominees.** Mary Pfaff and Jenny Harnack had the opportunity to ask questions about when the Council meets and what the Council does.

C. Transition Initiative Report

- Return evaluations from the May 2, 2015 event.
- The timeline for seventeen initiatives (which were prioritized at the May 2 meeting for completion by June 2016) was drafted today. These are strategies for the areas of Priest Effectiveness, Prayer & Worship, Faith Formation, School, and Human Concerns. Some work will begin this summer. The start dates and completion dates are staggered throughout the upcoming year, so not all of the work will be done at the same time. Rita will type up this information and distribute it to the Council. In addition, several groups will be formed to propose strategies in the other areas not addressed on May 2.

D. Pastor’s Report – Fr Ralph

- **Trustee Nominations** – There have been no new nominations and the deadline is May 20, so Pat Seegers, Fr Ralph’s nominee, will most likely continue. His name will be submitted to the Archbishop for approval.
- **Retirements and New Assignments** –
 - Jan Lamparski is retiring from Child Ministry.
 - Amy Golden is switching from Youth Ministry to Child Ministry K-8th grade.
 - Some Faith Formation will be shared with St. Paul Parish. Sarah Daszczuk (St. Paul) will direct Youth Ministry for both parishes. One of St. Paul’s staff will most likely take on Adult Faith Formation in both parishes.
 - Karen Warnes is retiring from her job as Pastoral Associate. Mark Gould will take on some tasks, adding Liturgy to Music Ministry responsibilities. St. Bruno School teachers will have more responsibility for children’s liturgy on school days.
 - Fr. Mauricio is leaving St. Bruno to become associate pastor at St. John Paul II Parish in Milwaukee.
 - Michael Senglaub has applied and has been accepted in the seminary. A young man from St. Paul’s will also be entering into the seminary.

E. Comments on Liaison Reports (See Attached Liaison Reports)

- Finance/Stewardship - Auction totals are still being finalized. Approximately \$54,000 was brought in, including \$3,275 for tuition assistance.
- Communications – Reminder to have committees email minutes to the Parish office for posting on the website. Currently the plan is to have only one year of minutes kept on the parish website. Lynn asked for feedback from Councilors – is one year enough? Paul would like to see at least two years of Council minutes on the website. Rita suggested that “market” is 18months to two years. Scott offered that from a legal perspective we may need to save minutes for a longer period of time. Fr. Ralph suggested that we check Archdiocesan guidelines for archiving minutes. Louise will check with the Archdiocesan archivist. It was decided that, even if the website only keeps minutes for one/two years, each committee should keep copies of minutes for a much longer period of time.

F. Determine Conversation Starter – During the next month Councilors will be asking, “What brought/draws you to St. Bruno Parish?”

Meeting adjourned at 8:45 PM

Discernment Gathering: Tuesday, June 2, 2015 @ 7pm

Next meeting: Tuesday, June 16, 2015 @ 7pm

Prepared and submitted by

Lynn Haugner

APC – Paul

KEY POINTS FROM DISTRICT 5 ASSEMBLY MEETING HELD APRIL 29, 2015

1. As part of the recent reduction of the number of districts within the Archdiocese from 15 to 10, a decision was made to have two representatives from each district within the Archdiocese as opposed to the historical one. As a result, there was a discernment of the second District 5 representative with Carrie Schanen of St. Joseph, discerned as the second representative in addition to Mike Previte of St. Anthony, being the continuing representative.
2. On the question of priest effectiveness, Previte reported that St. Anthony holds a common meeting night for all councils and committees, except Pastoral Council. This enables their pastor to visit each of the individual meetings and participate in decisions where his input is required. As members of Pastoral Council are liaisons on individual committees, it is necessary, however, to hold a separate Pastoral Council meeting night.
3. The current pastor of St. Jerome is retiring. His replacement will be Father Tom Brundage, who, although a Milwaukee native, is currently stationed in Alaska. He is scheduled to take over the reins at St. Jerome on June 23, 2015.
4. Judy Casper of St. Catherine and Joe Strazishar of St. Joan of Arc reported on their cluster experience. They have a joint pastoral council consisting of 23 members, but said the bulk of work is done by smaller pastoral council committees. They also mentioned shared staffing between the two parishes, and will be publishing a common bulletin starting July 1, 2015.
5. A number of parishes reported capital campaigns, either for building expansions or debt reduction, including St. Charles, Blessed Theresa of Calcutta, St. Anthony/Queen of Apostles and St. Paul.

Christian Formation – Amanda

Amanda has not met with faith formation recently.

Communications – Lynn

Communications has not met this month, but this is what they've been doing:

- Steve is designing dual parish business cards for Fr. Ralph and Fr. Chuck. This will make life easier for them when they're out and about meeting with people.
- Flocknote has been purchased for Communicating with parishioners. Jan has loaded some groups in order to do some testing and has provided the parish staff with some instructions. Jan has started to write up some procedures and will have a rough draft by next week.

Human Concerns – Carol

Human Concerns did not meet.

Prayer and Worship – Louise (Notes from Sue Siepmann)

- We reviewed the Masses/services from Palm Sunday through Easter - all went well (& well attended).

- In regards to Karen's retirement:
 - We now have heads for each of the Liturgical Lay Ministries (Ushers, Greeters, Eucharistic Ministers, & Lectors) and a few more Sacristans.
 - Joe Senglaub will now be training the servers.
 - Karen is preparing a book of what she does for the parish to refer to in the future.
- We only have 4 servers for the Sunday 8am Mass. Will ask for adults to train.
- Will focus on & have a sign up for Adoration the weekend of June 6/7 when we celebrate the Solemnity of the Most Holy Body and Blood of Jesus Christ.
- We have no one doing the Art & Environment in the church. Requests were placed in the bulletin & I did directly ask someone however, she declined. We'll put more articles in the bulletin and see what happens.
- Budget looks good per Cheryl. Fr. Chuck encouraged the P&W committee to take an active part in researching items we purchase for Mass/the Church so that we are getting the best value for our money.
- May 23/24 – Pentecost Sunday – 2 adults being confirmed at 10:30 Mass
- May 31 - Karen's retirement celebration (Fr. Ralph will do a blessing at Mass)
- July 12 10:30 am - Outdoor Mass at old church
- Next meeting – June 22 (no May meeting)

School – John

Stewardship – Jerry (submitted by Scott)

Stewardship Committee Key Points from 5/11/15 Meeting:

- Discussion and preparation for Fr. Mauricio's Mass of Thanksgiving Celebration.
- Men Who Cook wrap-up – Liquor Basket (\$2,300), Wine Pull (\$1,000) and Bar (\$1,130).
- Golf Outing 8/8/15.
- Karen's Farewell Party 5/30/15.
- Soles for Catholic Education Walk – 10/17/15.
- Turkey Dinner.

Buildings and Grounds – Pat

Finance Council – Scott and Joe

Finance Council Key Points from 5/13/15 Meeting: (Scott)

- Auction still being finalized. Approximately \$54,000 brought including \$3,275 for tuition assistance.
- Good news on HVAC system in Church/Gathering Space. A parishioner who works at Johnson Controls was able to get us connected with the right people to analyze and update our system with an anticipated cost of \$1,338 versus an earlier estimate in the \$15,000 range.
- Discussed and prioritized possible expenditures in the event we finish the year with a surplus.

- Reviewed and discussed Parish Org chart.
- Reviewed and unanimously approved the proposed budget.
 - Discussed school –
 - So far 43 students enrolled budgeting for 75.
 - Conditionally soliciting for 3k, requires minimum of 7 students to breakeven.
 - Discussed Referral Program Credit.
- Tim Dittman asked for guidance from Pastoral Council on direction.

St. Bruno Parish

Pastoral Council

Tuesday, May 19, 2015

Calendar

Sunday, 5/24 --- Two adult Confirmations at 10:30 Mass

Monday, 5/25 --- Memorial Day

Friday, 5/29 --- Louise Diodato Graduates as a Lay Ecclesial Minister

Sunday, 5/31 --- Karen Warnes Liturgy and Reception (Retirement)

Monday, 6/1 --- Pastoral Staff Meeting

Tuesday, 6/2 --- St. Bruno Pastoral Council Discernment

Thursday, 6/4 --- School Picnic

Friday, 6/5 --- 8th Grade Graduation at St. Bruno

Sunday 6/7 --- 8th Grade Graduation at St. Paul

Saturday, 6/13 --- Synod 1st Anniversary Gathering at Cousin Center

Tuesday --- 6/16 --- Pastoral Council Meeting (Discernment of Officers)

Saturday/Sunday, 6/27&28 --- Sr. Vestina makes Mission Appeal