

**ST. BRUNO PARISH
PASTORAL COUNCIL MINUTES
June 16, 2015**

Members Present: Fr. Ralph Gross, Fr. Chuck Wrobel, Paul Hoffman, Lynn Haugner, Pat Seegers, Steve Paquin, Scott Vandenhouten, Carol Malaney, Jerry Dorff, John Mezydlo Jr., Joe Kuenzli, Louise Diodato, Amanda Borth, Mary Pfaff, Jenny Harnack, Bob Leonard

Members Excused: none

Visitors: Karen Warnes, Rita Mezydlo, Heather Mezydlo

Turkey Dinner Takeout – Heather Mezydlo & Rita Mezydlo

Heather & Rita proposed reinstating the St. Bruno Parish Turkey Dinner this October 4th with a new format. It would be a “Take Out” format with an option for drive-up service. They are planning on ordering enough turkey and side dishes for 650-700 dinners. This is much less than was ordered in the past because they don’t want leftovers. They plan on taking pre-orders and working with a much smaller crew than the sit-down dinners of the past. They have contacted the Dousman Chamber of Council to confirm that there are no other big events that day. If approved, they will join the Chamber at their own expense.

Discussion included questions about the availability of “sit-down” for takeouts, the projected price/profit, payment options (credit card and Pay Pal), how many volunteers are needed, and eco-friendly packaging.

Steve Paquin moved that we approve the proposal. Louise Diodato seconded the motion. Motion carried.

Pastoral Council Installation – Fr. Ralph conducted a prayerful installation of new members: Jenny Harnack, Bob Leonard, and Mary Pfaff. Their term will expire in June, 2018.

FYI – Terms ending June, 2016: John Mezydlo, Jr., Amanda Borth, Jerry Dorff

Terms ending June, 2017: Scott Vandenhouten, Louise Diodato, Joe Kuenzli

Installation of Officers – Karen Warnes led a prayer service to discern Pastoral Council Officers for 2015-2016. The new officers are as follows:

Chairperson – Scott Vandenhouten

Vice-chair – John Mezydlo, Jr.

Secretary – Louise Diodato

Approve Previous Minutes: John moved that the May 19 minutes be approved. Jerry seconded the motion. Motion carried.

Thank You Cards

- Jill Christnacht (Paul Hoffman’s secretary)

- Margaret Graef for help updating the St. Bruno air conditioning system with major cost savings
- Karen Warnes for leading discernment of new councilors and new officers

A. Old Business

- **Parish Goals Update – Right-to-Life Memorial** – No progress has been made.
- **Pastoral Council Goals for January-June of 2015** (Assessment Report)
 1. Implement Organizational Structure – completed
 2. Define Ministries and Committees, identify a Lead person, and publish a booklet – started, but not completed
 3. Proposed Right-to-Life memorial monument –no progress
 4. Complete Assessment Phase of Transition Initiative – completed
 5. Gather ideas to engage 18-39 year-olds – rolled into strategic planning
- **Feedback for Finance Council** – Fr. Chuck stressed that this is really important. All councilors need to respond to the activity of allocating 100 marbles to represent our ministry values. Think priorities – not dollars.
- **Responses to the Conversation Starter of the Month** – A couple of responses were shared. The purpose is to raise visibility of Pastoral Councilors. In connection with this, new nametags are needed for new councilors.

B. New Business

- **Goals/Objectives for 2015-2016** – Goals need to be identified at the August 2015 meeting.
- **Liaison Committee Assignments for 2015-2016** - Councilors are encouraged to think about their preferences for Liaison Committee Assignments. These assignments will be discerned at the August 18, 2015 meeting.

C. Transition Initiative Report - Fr. Chuck talked briefly about the St. Bruno/St. Paul Joint Strategy Prioritization chart and the St.B/St.P Strategy Timeline 2015-2016. Leaders have been identified, but the groups are yet to be formed. Councilors were given copies of a letter being sent to all parishioners about the Strategic Planning Initiatives.

D. Pastor's Report – Fr Ralph talked about changes in personnel.

- Leann Gronowski has accepted another job, so she will no longer be St. Bruno Business Manager. Pam Schmitt, who works part-time in the St. Bruno office, has business management experience, so she will move into the position of Business Manager for the time being or maybe permanently once the strategic plan is finalized in this area of ministry. Leann is working with Pam for a smooth transition.
- Jan Lamparski is retiring from Child Ministry. Amy Golden is switching from Youth Ministry to Child Ministry K-8th grade.

- Some Faith Formation will be shared with St. Paul Parish. Sarah Daszczuk (St. Paul) will direct Youth Ministry for both parishes. Mary Kral will take on Adult Faith Formation in both parishes.
- Fr. Ralph thanked Paul Hoffman, Lynn Haugner and Carol Malaney for their dedicated service as Pastoral Councilors.

E. Comments on Liaison Reports (See Attached Liaison Reports)

- Finance – Clarification of \$30 K projected surplus at end of year.
- School – Discussion of low enrollment at this time for the 2015-16 school-year. This weekend several parents/parishioners have an outreach to surrounding parishes without schools, encouraging parents to enroll their children at St. Bruno School. Strategic Planning is looking for long-term solutions for our school population.
- Louise reported on information from the Archdiocesan Archivist. Parishes should permanently keep a paper copy of Council Minutes and other important records. Fr. Ralph reported that currently the parish keeps records of sacraments, but does not have a storage place for minutes or other Archives. Jerry suggested that the parish purchase a fireproof vault. Pat Seegers will follow up with the Building and Grounds committee.

F. Determine Conversation Starter – During the next two months Councilors will be asking, “What do you have going on this summer?”

Meeting adjourned at 9:05 PM

Next meeting: Tuesday, August 18, 2015 @ 7pm

Prepared and submitted by
Lynn Haugner

Ministry Reports (Submitted by Liaisons in Written Form) June 16, 2015

- **APC – Paul**
No meeting this month.
- **Christian Formation – Amanda**
- **Communications – Lynn**
No meeting this month. The only recent activity is that we secured Flocknote for our designated broadcast emailing program and Jan has started using it.
- **Human Concerns – Carol**
No meeting this month
- **Prayer and Worship – Louise**
No meeting this month.
- **School – John**
 1. New officers are Mary Taggat (chair), Steve Kelchen (vice chair), and Margaret (secretary).
 2. Carla Schreiner stepped down as chairperson due to moving.
 3. Some SC members are speaking this weekend to local parishes who don't have schools in effort to boost enrollment.
 4. As always, next years enrollment numbers are a concern. Low at this point.
- **Stewardship – Jerry**
No meeting this month.
- **Buildings and Grounds 6/9/15– Pat** (written by Mary Daniel)
 - Air conditioning update: it is fixed, We have a Mom, whose kids were in Cub Scouts at St. Bruno who gave of her talent with Johnson Controls and we went from an estimate of over 15,000.00 to around 1500. We should be adding an old laptop to the system so we can read the controls and monitor them.
 - We used to have a rental agreement for reasonable fees for use of the gym, gathering space. It needs to be revisited. There is no charge now and St. Bruno's does the cleanup, our cleaning supplies, utilities, wages, etc . We are a very busy campus.
 - Old Windows in the school on second floor. 3 more need to be done. Bauer Window did the last three last summer. St. Bruno provided to people to help with labor cost. (update, this was approved)
 - Baptismal Font. It is making very loud noises in the pump room frequently. Jim Millane and Kurt will put in a slow release valve in hopes it will help. We still have a slow leak within the system that continues to puzzle us.
 - Carpets in school and gathering place will be cleaned soon. Teachers will help move their room contents out in the hall.

- Building and Grounds will not meet in July.
- Please feel free to pull any weeds you see. Paul Kronschnabel has sprayed once. Paul can you do it again, Please.
- A pew in church, near the back in the middle, had a very large wax spill on the upholstery. An attempt to remove it with an iron and brown paper caused a burn in the fabric.
- I have contacted PRA, the architect, for the name of the fabric if it is still available. The whole pew will need new fabric.
- **Finance Council 6/10/15–Joe**
 - Business Manager Leann Gronowski will be leaving her position effective 7/6/15. Pamela Schmidt will serve as interim business manager after Leann’s departure.
 - Student sign-up for new school year remains uncomfortably static at 47; for FY 2015-16, budget outlay was planned for 75 students. This situation is disturbing as teacher contracts for the coming school year need to be negotiated soon; thus without more commitments for the coming school year, it is hard to plan ahead.
 - There has been marginal interest thus far in the K-3 Program; only two commitments to date. Break-even to run K-3 is seven youngsters. ~ Current K-4 teacher would be willing to accept assignment to also manage the K-3 program.
 - At the end of this Fiscal Year, a possible surplus of up to \$30K over budget is projected.
 - Regarding a replacement electronic keyboard for the Music Ministry, an appeal should be placed in the parish bulletin in hopes to raise funds for same. The general feeling is that Mark Gould should be the point person to write up this appeal.
 - Necessary window repairs at the school are expected to run circa \$6K.
 - January 2016 will be targeted as a universal get-together date between the Financial Councils of both St. Bruno and St. Paul parishes, to determine what collaborative initiatives can be made.