

**St. Bruno Parish Finance Council
Meeting Minutes
October 19, 2015, 6:30 PM**

Members Present: Father Ralph Gross, Father Chuck Wrobel, Tim Dittman, Jim Keller,
Joe Kuenzle, Steve Paquin, Pam Schmitt, Pat Seegers, Elizabeth Senglaub

Others Present: Rita Borowski

Members Absent: Amanda McCollough

Meeting Location: St. Paul Parish

Old Business:

- A. Approval of September Meeting Minutes – Minutes were approved.

New Business:

- A. Review of September Financials – Net gain of \$39,039 for the month. We had a donation made to mortgage debt reduction of \$25,587. Net profit of \$3300 for turkey dinner was realized in October. Scrip had a loss of \$3928 due to purchase of extra inventory. Health insurance premiums are down 38% compared to budget. Salaries are down 11% compared to budget because of vacancies. Father Ralph described planned organizational changes involving a Business Manager for each Parish and one new Parish cluster director to be shared by both Parishes.
- B. Financial Red Flags – None.
- C. Pastoral Council Update – Joe Kuenzle reported on the Turkey Dinner, the Pastoral Council Retreat planned for 10/31/15, the Pot O' Gold raffle effort underway, and the effort to work towards a uniform approach to financial reporting for St. Bruno and St. Paul Parishes.
- D. Buildings and Grounds Items –
- a. Church Lighting Modules – Pat Seegers reported that one of the 19 lighting modules for the Church interior is defective. All of the modules are controlled by a CPU and each supplies power to a number of lights. There are no spare modules and these are no longer manufactured. After-market replacements cost about \$1800. A temporary work around is in place to manually turn on/off certain lights (certain key staff have been trained). Working with Steve Ashcroft of Ashcroft Electric on potential solutions. Ashcroft has proposed to perform a study of alternatives for \$500, the cost of which could be applied to future work. Alternatives would include (1) redistribute lighting circuits to fewer modules, (2) convert church lighting to LED lights (would require far fewer modules and would also lower energy costs), and (3) switch to another brand of module. The Finance Council approved proceeding with having the study performed by Ashcroft.

- b. Kitchen Refrigerator – Pat Seegers reported that the second refrigerator in the Kitchen was not maintaining temperature. It is suspected that it is not holding a charge. It was last recharged in 2013 at a cost of \$250 to \$300. The Finance Council approved proceeding with another recharge if necessary. The Finance Council also asked that Building and Grounds look at the cost of replacing the refrigerator at some point.
- E. Finance Council Membership – The Finance Council elected (for one year):
- a. Jim Keller as Secretary, and
 - b. Tim Dittman as Chair.
- F. Open – The mortgage is a 5 year note, expiring in March 2018, about 18 to 24 months prior to the mortgage debt being paid off. The Finance Council agreed to explore whether to rewrite the note now to lock in the interest rates for the remainder of the life of the debt. Tim will explore.

The next meeting will be Monday, November 16, 2015 at 7:00 PM at St. Bruno Parish.

The meeting was adjourned at 7:50 PM.

Respectfully Submitted, October 28, 2015, by

Jim Keller
Secretary

Finance Council Approved: November 16, 2015