

ST. BRUNO PARISH
PASTORAL COUNCIL MINUTES
November 24, 2015

Members Present: Fr. Ralph Gross, Fr. Chuck Wrobel, Scott Vandenhouten, Rita Borowski, Jerry Dorff, Jenny Harnack, Joe Kuenzli, Bob Leonard, Mary Pfaff, Pat Seegers, Louise Diodato

Members Excused: John Mezydlo Jr., Amanda Borth, Steve Paquin

Visitors: Steve Spiegehoff, Sherri Meyer

Approve Previous Minutes: Jerry moved that the October 27, 2015 minutes be approved. Bob seconded the motion. Motion carried.

Thank You Cards

John Haugner, Jim Brahm, Mary Daniel, and Geoff from the computer software company.

A. Old Business

- The two Business Managers for St. Bruno and St. Paul were introduced. Steve Spiegelhoff will serve as Business Manager for St. Bruno. He is a member of St. James in Mukwonago. Sherri Meyer is the Business Manager for St. Paul. She is a member of St. William in Waukesha.
- A strategic-planning committee has been formed to address the number of Masses that will be held at each parish when Fr. Ralph retires. If there are any changes in the Mass schedule, they will probably be incorporated before Fr. Ralph retires so everyone can adjust. Currently we have six Masses each weekend with 2.5 priests (Father Ralph, Father Chuck, and Father Dick). Rumors need to be stopped. No decisions have been made. The committee meets for the first time on December 2.
- The Pot of Gold earned about \$10,000. This is \$2,000 less than last year.
- Now that St. Bruno has a Business Manager, and because Pam Schmitt has resigned, the parish is in need of an Administrative Assistant. The job ad was printed in the Bulletin and elsewhere.
- Eyes and Ears of the Parish – continue to engage parishioners in conversations. Ask for questions and concerns.

B. New Business

- The Finance Council approved the emergency purchase of a new audio mixer for the sound system. Tim Dittman will purchase and install.
- The Finance Council has approved the expenditure for replacing the carpet in the Gathering Space.
- Due to Mark Gould's resignation as Liturgy Coordinator and Music Director as of December 30, the position is vacant. Before the position can be filled, the committee's work on Mass schedules will need to be concluded.
- There was discussion about the perception that St. Bruno parish is losing its identity within the cluster model. St. Paul is a larger parish; the reorganization of parish staff has led to two St. Paul staff becoming part of St. Bruno staff. Does St. Bruno have to share people? These are concerns of which the Finance Council and the Priests are aware. Superficial circumstances could give the impression that St. Bruno's is losing its identity, but that isn't really happening.
- There was discussion about inviting one of the standing committees to the Pastoral Council meetings each month to give a verbal report. The format could be something along the lines of "this is what we've done and are working on, these are our goals, and this is what we need help with". Councilors agreed that this is good idea. The schedule for the next five months will be

January	Human Concerns
February	Faith Formation
March	Prayer and Worship
April	Finance Council
May	School

C. Pastor's Report/Calendar

- Father Ralph reported on the Year of Mercy that Pope Francis has called for. It begins December 8. Each parish is asked to practice mercy; a great starting point being the exercise of the corporal and spiritual works of mercy. Other suggestions will be coming from the Milwaukee Archdiocese. The Faith Formation committee for St. Bruno and St. Paul will consider how to implement some of the suggestions. We can pick and choose which works to focus on, but each parish should be able to complete all the corporal and spiritual works of mercy in a year.
- Father Chuck added that the list of suggestions is not exhaustive: every month has a different focus. The suggestions could be done individually, as a group, or as a committee. In addition, Archbishop ListECKI will make seven mini Pilgrimages during the year; all Catholics are invited to join him.
- Joe Senglaub is a deacon candidate and is half way through his four year course of study. During his spring 2016 semester, Joe is required to give a number of scripture reflections in various settings. Five parishioners are asked to evaluate each of Joe's presentations.
- Calendar
 - Dec. 1 Advent communal penance service at St. Paul
 - Dec. 2 The strategic-planning committee suggesting Mass times
 - Dec. 7 Immaculate Conception Vigil Mass 7pm at St. Bruno
 - Dec. 8 Feast of the Immaculate Conception Mass 8:45am at St. Paul and St. Bruno, 7pm Mass at St. Paul
 - Dec. 12 10am First Reconciliation for 2nd graders
 - Dec. 24 4pm and 10pm Mass at St. Bruno, 6pm at St. Paul
 - Dec. 25 9am Mass at St. Paul, 10:30am Mass at St. Bruno
 - Dec. 31 Feast of the Solemnity of Mary Vigil Mass at 7pm at St. Bruno
 - Jan. 1 Feast of the Solemnity of Mary Mass at 8am at St. Bruno, 8:45am Mass at St. Paul

D. Transition Initiative

- Father Chuck reported on the strategic initiatives. The report is attached. Father Chuck is planning on using email to complete much of the committee's work; a spring 2016 meeting has not been scheduled yet.

E. Liaison Reports – see attachment

Meeting adjourned at 9:02pm

Remember: no December 2015 meeting

Next meeting: Tuesday, January 26, 2016, 7pm at St. Bruno

Prepared and submitted by Louise Diodato

Liaison Reports

- APC: no meeting
- Buildings and Grounds:
 - Church lighting modules being worked on. They are being rebuilt. Cost is good news for the budget.
 - Roof leaks are fixed. Ron of Total Roofing has handled this, Thank you.
 - Joe Kuenzli pruned parking lot trees. Thank you.
 - Heating system is in good shape, We do need to get a laptop so we can use the backup disc to make any changes. A parish member who works for Johnson Controls has become the heating angel for us.
 - Kurt has requested we cut back the evergreens near the sidewalk at the chapel entrance. Snow removal is a problem. Doug and Mary will tackle this and it will also provide evergreens for Christmas decorations at no cost.
 - Thank you to Kurt, Larry Williams and Jim Millane for filling in the ditch on the rectory side and planting grass seed.
 - Gym door closures may need to be replaced, Kurt and Jim will try to fix first. Pat might have some extras.
 - Larry is checking on a new storm door for the rectory. It is really crumbling. Kurt patched it 3 years ago.
- Communications: no report
- Faith Formation:
 - Reviewed Strategic Planning & Synod – Mass Education & Evangelization spreadsheet. Faith Formation will take the lead on #3: Children’s Liturgy of the Word. Louise Diodato and Mary Kral will take the lead on #8: Bible Study correlation.
 - Catholic I.D. will begin in February 2016, probably Saturday mornings for 12 to 15 weeks. Rich Harder will conduct the training.
 - A series for adults on Mass Education is scheduled for four Thursdays at 6:30-7:30pm at St. Bruno, starting November 19
- Finance Council:
 - October Financials showed a gain of \$3,900. For the year, expenses down \$26,055 compared to budget. Mainly due to positions not filled.
 - Turkey Dinner profit was circa \$3,318.
 - Pot-O-Gold raffle produced net income of circa \$10K.
 - Source was procured to repair the two failed lighting modules for approximately \$450 each.
 - A donation of \$5K was received to be applied to tuition assistance.
 - Fr Ralph reported that Business Managers have been hired for St Bruno, Steve Spiegelhoff (starting date 11/23/15) and St Paul, Sherri Meyer (starting date 12/1/15). This info will be published in church bulletins to inform parishioners.
 - Kudos and many thanks to Pam Schmitt for her 4-1/2 months service as interim business manager.
 - Budget process for next FY will start in January, suggested meeting day third Wednesday of the month until done.
- Human Concerns: reports of various ministries:
 - Betty Igl has invited ministries to set up a table during “welcome weekend donut/cookie times” to introduce their ministries and provide information to the parish.
 - Green Team:
 - **Updates on work they have done, including:**
 - Fair Trade in November of 2012, 2014, & 2016,
 - Tips in the Bulletin,
 - Take 5 Programs,
 - School Garden & Composter

Future goals and requests:

They will be focusing on Pope Francis's encyclical on the environment "Laudato Si" in 2016 and would like to have representation of this included in mass at some point; they would like the parish council to help them promote this in any way possible.

In the future they would like to provide nutrition information (school and parish?)

They would like to have recycling containers and environmentally friendly cups, etc. at all parish events.

- Circle of Life:

Work they have done:

Planning and organizing the Mass of Remembrance in November for fifteen years
Providing bereavement sessions each spring, using a book-study as a source of information, comfort and reflection

Future goals and requests:

The Circle of Life would like to become more involved at planning and assisting at funerals

They also hope to update and expand their webpage on the Parish Website (Communications committee may be able to assist?)

- Guatemalan Ministry:

Work they have done:

St. Bruno's is continuing to send quarterly payments for parish needs to our sister parish in Chahal, St. Augustine.

We have supported a clinic which was staffed with sisters from Milwaukee, but the clinic has lost that staffing option, so the clinic is currently not sanctioned.

Our parishioners sponsor 150-200 vocational/technical-school students per year.

The spring flower sale and student sponsorships are the main sources of funding for the Guatemalan ministry.

- Giving Tree Update:

Goal is to get the tree put up with ornaments Nov 27/28

- Prayer & Worship:

- Advent

- No overall theme this year, focus will be on each week's readings

- Art & Environment Subcommittee - Rebecca Ramage and Kathy Galando scheduled an initial meeting Monday, Nov. 9 at 4:45pm at church for anyone interested in helping

- Advent wreath will be in its usual position (altar steps) with all four candles in place. We will not be carrying the candles up in the entrance procession

- Mass Education & Evangelization Initiative Priorities

- Better recruitment & development of altar servers - referred to Joe Senglaub (St.B) & Michele Varick (St.P). Sue will be following up with Joe from St. Bruno

- General Mass education (small group study, informative bulletin articles & teaching Masses). Peggy Kolonko, Mark Gould and Mary Kral will collectively look at this and coordinate efforts and ideas

- Children's Liturgy of the Word – St. B already has in place through our Faith Formation Committee. St. P would like to increase their frequency

- Meet the Deacons – St. Paul would like to know more about the present deacons and both parishes would benefit from a deeper knowledge of their ministry (especially outside of liturgy). Sue will be meeting with the three present deacons to come up with ideas

- Bible Studies that correlate with Mass readings, etc.– remarket what is already offered across both parishes under Mary Kral for better understanding of what is available

- Christmas Masses

- St. Bruno: Christmas Eve - 4pm and 10:30pm; Christmas Day - 10:30am
 - St. Paul: Christmas Eve - 4pm, 6pm and 10pm; Christmas Day - 9am
 - o No Lessons & Carols concert this year as Mark has wider responsibilities
 - o Baptism - Mary Kral is now handling Baptism preparation
- School:
 - o Brenda White from Milwaukee Archdiocese presented WI Parental School Choice Program to the parishes in the deanery. St. Bruno's and St. Paul's discussed after and determined it's important to research further and have an answer by application date of 1/10/15. Follow up question's from both committees will be sent to Rita to communicate with Brenda.
 - o St. Bruno's & St. Paul's members called multiple "successful" parishes mostly in the Archdiocese to gain more information on collaboration. Deadline was extended 2 weeks due to difficulty contacting principles.
 - o St. Bruno's school committee will be sending out 4 postcards this year in an effort to continue to increase enrollment. Steve Marcus will be helping with postcards.
 - o Idea of sub-committee's for specific areas was discussed but ultimately declined due to wanting to utilize current parish committees.
 - o School committee will have their respective goals ready by December Pastoral Council meeting. These will align with current parish goals.
- Stewardship: requested 11/21/15