

# MINUTES

St. Bruno Parish Pastoral Council

**Mission Statement:** St. Bruno Parish is a community of people sharing a common faith in the teachings of the Catholic tradition. We come together to worship God and to spread the Good News that Jesus gave us. Through celebrating Christian unity, we provide emotional support and practice the works of mercy.

*October 24, 2017 at 6:30 PM, at St. Paul. Meeting chaired by: Jenny Harnack, Vice-Chair*

Present: Kathy Galando, Jenny Harnack, Bob Leonard, Mary Pfaff, Eileen Rudnick, Pat Seegers, Les Vertz, Steve Paquin, Fr. Dan Volkert, Pastor

Council members excused: Cindy Maloney, John Hoffman

Time	Item	Owner
6:40 PM	Opening Prayer	Fr. Dan
6:45	Approval of Minutes. Motion: Bob Leonard, second Fr. Dan. approved	All
6:50	Thank You notes. Arnie Uglum. For all his hard work maintaining the church Heather Mezedlo for organizing the turkey dinner. Paul Kronschnobel for ground maintenance	All
	Eyes and Ears	All
	Why isn't the offertory basket for children used regularly? Discussion culminated in a decision to contact the new head usher, Joe Finn to ask him to make sure the collection basket is taken up to the steps of the altar at each weekend mass.	
	New Business	
	1. Query from Finance Council. Is the PC going to sponsor a joint committee potluck in January as done in the past? After a recap of what was previously done (common meeting night), it was decided that the practice be resumed and be held Jan. 10, 2018 at St. Bruno. There will be a potluck supper from 6 to 6:45 followed by a gathering in church, at which time committee chairs can briefly summarize the work of their committee. This portion of the evening should last no more than ½ hour. It is intended that the common meeting night take the place of all other regularly scheduled January committee meetings. After dismissal from church any committee that feels it has business they must conduct can assemble and do so. Pat Seeger will organize the event. PC liaisons are to inform their committees.	Jenny
	2. Jenny and Cindy will be attending the Oct. 30 Archdiocesan Parish Council (Deanery) meeting. Jenny asked what St. Bruno information would we like them to present. Suggestions:	
	a. Fr. Dan's homilies are on line and can be studied and replayed via the internet. A way for those unable to attend mass to stay connected with St. Bruno's and hear their pastor's homilies.	
	b. Between the two parishes 120 people are attending Alpha.	

Time	Item	Owner
	<ul style="list-style-type: none"> <li>c. We are most proud of our new feeling of stability and confidence and sense of direction since joining with St. Paul. The sharing of our pastor is successful.</li> <li>d. Not much is known about a program called "Caring Parishes". Fr. Dan knows Fr. Kipzke (Archdiocese) and will ask him about the program.</li> </ul>	
	3. Pastoral Council Installation Mass on Nov.5 at 10:30 mass. John Kimbel will be asked to take pictures of council members after mass.	
	4. Kathy Galando, liaison to Prayer and Worship, was asked to discuss the role of altar servers with that committee. Who recruits them, and from where. Their appearance and reverence.	
	Old Business	
	1. Replacement for Jill Rood. Fr. Dan will be calling individuals suggested as a possible replacement for Jill. Father advised we do not have to have a PC member to serve as interim liaison.	
	2. John Hoffman, PC chair will contact Rita Mezydlo, Chair of Danny's Helping Hands to determine status of that program. The matter will be revisited at the November PC meeting.	
	3. Bob Leonard – Update on status of Security Protocol. Fr. Dan reviewed and approved the material. Bernadette Strand will be asked to proof it again. Some of the things they need to decide on include when to introduce and first implement the protocol. How will members of the parish/guests be able to identify members on the team (clothing, name tags, etc). Will they only be in evidence at mass or special events too? In addition to criminal background checks, members of the team will have to take the Protecting God's Children training and be CPR certified, as they will also be considered a medical response team. Bob will be holding a meeting with his team to work out the details. More information will be provided at the November PC meeting. One additional step will be to create a power point presentation detailing the protocol.	
	Committee Reports - (see below)	Chair
	Calendar	All
	10-30-17 Deanery meeting	
	11-4-17 Women of Christ Conference, West Bend	
	11-4/5 Ben Holzem, School Principal to talk at mass and give a school report	
	11-5-17 Installation of PC members at 10:30 Sunday mass. Individual photos to be taken after mass.	
	11-11-17 Pastoral Council Mass and Potluck social hosted by St. Paul PC, at St. Paul after Saturday mass. Our PC members who cannot attend: Jenny, Cindy, Bob, Len. Mary is unsure.	
	11-18-17 Alpha Day Away – Schoenstatt Retreat Center	
	11-28-17 PC meeting at St. Bruno Parish Room, 7 pm	
	1-10-2018 PC sponsored Common Meeting Night	
7:45	Closing Prayer	

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## Committee Reports

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<p><b>APC: Jenny Harnack &amp; Cindy Maloney</b></p>	<p>To meet 10-30-17</p>
<p><b>Communications: Bob Leonard</b></p>	<p>John Kimbel will be asked to take pictures of council members after Nov. 5 mass for the directory that is being created.</p>
<p><b>Faith Formation</b> (1<sup>st</sup> Monday - every month)</p>	<p>Until PC vacancy filled, no liaison</p>
<p><b>Human Concerns</b> (2<sup>nd</sup> Tuesday – every other month) <b>Eileen Rudnick</b></p>	<p>No Meeting. Next meeting Nov. 14, 2017</p>
<p><b>Prayer &amp; Worship</b> (4<sup>th</sup> Monday – every month) <b>Kathy Galando</b></p>	<p><b>Prayer &amp; Worship Committee Report</b> <b>October 23, 2017</b></p> <p><b>Liturgical Ministry:</b></p> <ul style="list-style-type: none"> <li>• Training for Altar Movement for ministers went well.</li> <li>• Congregation passing baskets for Ushers is going ok...learning curve.</li> <li>• Joe Finn is the new Usher Leader</li> </ul> <p><b>Railings for Steps Update:</b></p> <ul style="list-style-type: none"> <li>• Needs to be formally presented to Buildings and Grounds. Louise and Kathy will be attending/presenting at November 14<sup>th</sup> Buildings &amp; Grounds meeting. Architect did make material/color/design suggestions. After Building and Grounds presentation, it will be presented to the Finance Committee.</li> </ul> <p><b>Mass of Remembrance:</b></p> <ul style="list-style-type: none"> <li>• Affirmed that the candles need to be lit when handed to the person remembering a loved one.</li> </ul> <p><b>Advent Planning:</b></p> <ul style="list-style-type: none"> <li>• Environment: <ol style="list-style-type: none"> <li>1. Ribbons on a</li> <li>2. Advent Wreath need to be refreshed. Ushers will choose families to light the wreath.</li> <li>3. December 16<sup>th</sup> set up empty crèche and trees with lights</li> <li>4. December 24<sup>th</sup> between 12-2 decorate for Christmas with white/gold trimmed panels and put statues in crèche and on altar.</li> <li>5. Suggestions for volunteers on the 24<sup>th</sup>: announce for a couple weeks to stay after 10:30 mass</li> </ol> </li> </ul> <p><b>Reports/additional Comments:</b></p> <ul style="list-style-type: none"> <li>• Immaculate Conception mass is at 6:30 pm on Friday December 8<sup>th</sup></li> <li>• Monday, January 1<sup>st</sup> is a Holy Day, but not a Holy Day of Obligation. Mass will be @ 9 am @ St. Brunos</li> </ul>
<p><b>School</b> (2<sup>nd</sup> Monday – every</p>	<p><b>Principal's Report</b>  <ul style="list-style-type: none"> <li>• Ben will be doing a school report before/after mass the first weekend of November</li> </ul> </p>

<p>month)</p> <p><b>Les Vertz</b></p>	<ul style="list-style-type: none"> <li>⊗ Annual reports for Archdiocese have been submitted</li> <li>⊗ Re-started unified prayer at lunch</li> <li>⊗ President of CMH would like to come to visit our school</li> </ul> <p><b>Open Discussion Topics:</b></p> <ul style="list-style-type: none"> <li>⊗ Working on Fundraising programs, new/enhancements</li> </ul> <p>a. SCRIP optimization – SCRIPwear program (~\$79 per year, will allow parents to benefit financially on their tuition based on how much SCRIP they purchase.</p> <ul style="list-style-type: none"> <li>i. Goal for SCRIP program is to double current SCRIP benefits to \$18,000.</li> </ul> <p>b. Bradley Center Concessions – Time intensive to have only one person coordinate, your organization does not get to choose which events or booths that we get assigned to.</p> <ul style="list-style-type: none"> <li>i. Past coordinator will be invited to speak to the group about this next month.</li> </ul> <ul style="list-style-type: none"> <li>⊗ Mentorship and School Family Community Building</li> </ul> <p>c. Restart Family Movie night – Friday night (Nov 3)</p> <ul style="list-style-type: none"> <li>⊗ Auction Planning – Sign up genius generated for individual tasks pertaining to the Auction</li> </ul> <p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>⊗ Open Meeting Dates – December and May meetings will be the open meeting dates (December 11, 2017 and May 14, 2018)</li> </ul>
<p><b>Building &amp; Grounds</b></p> <p><b>2<sup>nd</sup> Tuesday every month</b></p> <p><b>Pat Seeger</b></p> <p><b>(Subcommittee)</b></p> <p><b>Safety and Security – Bob Leonard)</b></p>	<p>Building &amp; Grounds Meeting, October 10, 2017</p> <p>Members present: Paul Kronschnabel, Mike Chilsom, Joe Kuenzil, Mary Daniel</p> <p>Mike and Paul completed the landscaping cleanup at the school entrance on Ottawa Ave. All weeds and plants removed, rocks gone, dirt raked, and grass seeded on Tuesday, the 10th and then the rains came. We hope the seed will germinate this fall. Thank you to everyone who helped with our Fall cleanup on the Ottawa Ave side of our campus. Looks great</p> <p>Jerry and Bernadette Strand gathered corn stalks from their fields, bundled them and places them on the two school pillars for Fall interest. Dave Strobel planted the 2 pots with yellow mums. Thank you.</p> <p>Paul and Mike will spray the remaining weeds when the temperature is above 60 degrees. Our "weed men" have done an outstanding job of keeping this under control this season. Thank you.</p> <p>Pat will look at the under hang for the school entrance and Doug will try to get the Chapel door repainted. all weather dependent.</p> <p>Christmas wreaths for the outside have been ordered - 8 36' wreaths. They go up the weekend after Thanksgiving. We will need to fill the pots (6) with evergreens and red twig dogwood. We should look at pruning some of the campus evergreens to use in the pots. Repurpose and recycle.</p> <p>2018 things to do list; Evaluate the maple by the west rectory door, should it be pruned away from the roof or just taken down. Trim the top of the River Birch in the front of church building. All of these possible projects will need a lift and professional help. Addition of dirt near the back of the garage.</p>

	<p>Thank you all for what you do for St. Bruno's Parish.</p> <p>Mary</p> <ul style="list-style-type: none"> <li>•</li> </ul>
<p><b>Stewardship</b> <b>Mary Pfaff</b></p>	<p>No meeting</p>
<p><b>Finance</b> <b>Cindy Maloney</b></p>	<p>Finance Council Oct 16</p> <ul style="list-style-type: none"> <li>• Appeal Pacesetter Gatherings <ul style="list-style-type: none"> <li>○ Tier 1 – 16 of 26 invited attended, letter sent to those not in attendance</li> <li>○ Tier 2 – 7 of 125 invited attended</li> <li>○ Stewardship will now use homily time to raise awareness and interest</li> </ul> </li> <li>• Sept Financial sample for bulletin publishing to show what is being received compared to prior year.</li> <li>• School Choice Audit is complete and all money is spent.</li> <li>• Turkey Dinner made \$4600</li> <li>• Arch Fee increasing from 4% to 6% incrementally over next 5 years.</li> <li>• Capital: <ul style="list-style-type: none"> <li>○ School lunch tables week of 10/23.</li> <li>○ Altar railings tabled in Prayer &amp; Worship after discussion with architect.</li> <li>○ AV Equipment in gathering space – everything is received and functional except the large screen which will be installed soon.</li> <li>○ Four-door fridge in school kitchen needs to be replaced, this was not foreseen.</li> </ul> </li> <li>• Council members inquired if Parish Council was going to have a joint committee meeting with potluck in January similar to prior years.</li> </ul> <p>Note: Cindy is unable to attend the November meeting. Pat and Steve will be there as members of Finance Council and will present bullet points in her stead.</p>

Next Pastoral Council Meeting will take place in St. Bruno's Parish Room, Nov. 28, 2017, 7 pm

Respectfully submitted,

Eileen Rudnick, Secretary