

MINUTES

St. Bruno Parish – Pastoral Council

Location: St. Bruno Parish Room

Date | time 9/27/2016 7:00 PM | *Meeting called to order by* Scott Vandenhouten *Opening Prayer by:* Louise Diodato

Mission Statement: St. Bruno Parish is a community of people sharing a common faith in the teachings of the Catholic tradition. We come together to worship God and to spread the Good News that Jesus gave us. Through celebrating Christian unity, we provide emotional support and practice the works of mercy.

In Attendance

Eileen Rudnik, Bob Leonard, Louise Diodato, John Hoffman, Joe Kuenzli, Rita Borowski, Scott Vandenhouten, Les Vertz, Pat Seegers, Mary Pfaff, Steve Paquin

Approval of Minutes

Minutes were approved by the council

Thank You Cards

- Planning committee for Joe Senglaub's mass.
- Bagpipe player volunteer (Pending name – Bob to get me name)
- Stewardship committee for the picnic

Old Business

1. Eyes and Ears
 - a. Upset about the Mass of Remembrance from previous years – this year will not have a Mass associated with it.
 - b. 9/11 service was wonderful, people were pleased and impressed
2. Pastoral Council Installation Mass – Sunday 10:30am 10.9.16
3. Pastoral Council Retreat – decision pending
4. Updates on Sarah's replacement
 - a. John Jr. agreed to represent on the selection committee
 - b. 2 primary candidates under review – current status
5. Update on Security Plan
 - a. No updates

APC members – Paul would like to no longer hold this position/role.

New Business

1. Fiscal 2016 Year End Financial Report presented by Tim Dittman, St. Bruno Finance Council Chair
 - a. Fiscal year end resulting in surplus - \$ 1781
 - b. Several "cookie jars" were increased or newly established
2. Discussion on creating Charter – Guide for our council
 - a. Consider using sub-groups and/or retreat time to start to formulate some of our group's goals and specific guidelines that we may wish to implement or adopt that may differ from Archdiocese guidelines for pastoral council.
3. Report on outcomes of the "make a wish" Catholic Community Foundation to spark creativity around the archdiocese (Evangelization)
 - a. 3 submissions from St. Bruno Parish – we submitted the Memorial for Respect for Life.
 - b. No updates on the selection, this is not anticipated until later this year
4. Adult Faith Discussion/Retreat/Seminar events –
 - a. Request for Council to promote and attend/support as possible.

Calendar of events

Calendar of Upcoming Events

[Owner]

9.30.16 – A Vision for the future- Evangelization and the Sunday Mass Leadership Gathering (Milwaukee – Cousins Center) 8:30am-12:30pm

10.1.16 – St. John Bosco Youth Day (Holy Hill) 8am-6pm

10.1.16 – A Vision for the future- Evangelization and the Sunday Mass Leadership Gathering (Milwaukee – Cousins Center) 8:30am-12:30pm

10.2.16 – St. Bruno Turkey Dinner Carry out **(Volunteers still needed)**

10.6.16 – St. Bruno Feast Day

10.7.16 – St. Kilian Fish Fry (Hartford) 4-7pm

10.14-10.16 – Oktoberfest/Artisan Fair (Lady of Lourdes, Milwaukee)

10.15.16 – Soles for Education Catholic Education Walk (Mount Mary) 10:00am

10.22.16 – Video Convocation for Councils with Archbishop Listecky

10.26.16 – Catholic Memorial HS Open House (Waukesha) 6-8:30pm

Combined Parish Meeting Notes:

Guest Speaker – Mark Kemmeter:

- Parish Pastoral Council Norms – available at arch-mil website. Must be followed by every council.
- Finance council – Assets, Pastoral council – Mission
- Council should always consult appropriate committees in collaboration before making changes or starting new initiatives within the parish.
- Must have tactical (annual) goals and strategic (long term) goals each year
- Each member should complete video training available on the website.
- Prayer during meetings – various ways to incorporate. Rotate members to select prayers each month, reflections, scripture meetings, etc.
- 2 APC members with rotating terms so there is overlap to allow one person to pass information on about the role to the following representative.

Committee Reports

Committee:	Report:
APC: Jenny Harnack & Paul Hoffman	
Communications: Bob Leonard	<ul style="list-style-type: none"> • No new reports from communications committee. • Will re-establish
Faith Formation (1 st Monday - every month)	<p>Youth ministry</p> <ul style="list-style-type: none"> • Interview team in place. It's a mix of Catechists, pastoral council, and staff from both parishes • Interviews ready for week of Sept 6 <p>Child ministry</p> <ul style="list-style-type: none"> • Oct 8 service opportunity for whole family – Riverwest Food Pantry • Vicki Thorn will be giving a parent talk during the family program Jan 8, first of two part on sexuality • Possible sharing with St. Jerome next summer vacation bible program <p>Adult ministry</p> <ul style="list-style-type: none"> • Mary is looking for couples to preview DVD series by Mary Gungor on marriage; looking for feedback • RCIA, two interested at St. Bruno so far
Human Concerns (2 nd Tuesday – every other month) Eileen Rudnick	<ul style="list-style-type: none"> • Re: Lifeline Ministry: Oct. is Respect Life month. HC would like to hang banners during the month, as done in the past, and would like permission to do so. • Distribution of baby bottles for the collection of donations scheduled the weekend of Oct. 22/23, with proceeds split between Pro-Life WI and Life Connection in Mukwonago. Prayer Shawl Ministry is making booties to distribute to mothers contemplating abortion. • They would like to invite a speaker from Life Connection to talk at St. Bruno, and will ask Adult Ministry if they would like to co-sponsor that event. • Thanksgiving food drive bags to be distributed Nov. 12-13, with donations delivered to Food Pantry 11-25. • Giving Tree will again support St. Vincent de Paul, St. Ben, and the Christ Child Society with a 4th charity TBD. • HC events are being forwarded for inclusion in the parish calendar • Next meeting: Nov 8.
Prayer & Worship (4 th Monday – every month)	<ul style="list-style-type: none"> • Budget items worked out, based on history given with mark Mrozek – Asst. Director of Liturgy and Music • There will be a Thanksgiving Mass at St. Paul for both parishes but there will be no mass the Friday after • A discussion was conducted regarding the lack of servers and usher sign up, especially for the 4pm mass at St. Bruno – to be continued after follow-up with appropriate staff and coordinators • Fr. Dick's 50th anniversary mass will be held October 23 at 10:30 mass with reception to follow with donuts and coffee.

<p>School (2nd Monday – every month) Jenny Harnack, Les Vertz</p>	<ul style="list-style-type: none"> • Eligible to apply for grant for tuition assistance (Catholic Community Foundation), application due by 10.7.16 • Marketing options and considerations discussed – pertaining to school choice, general <ul style="list-style-type: none"> ○ Post card mailers ○ Possibly joining with marketing team from St. Paul’s • Enhance/Re-launch of Scrip program – loss of some funds, potentially due to decreased masses, in-convenience of sales, inability to use credit card, etc. • Would like to host a benefit race – Turkey trot, looking into details, approvals at the municipal and community levels, etc.
<p>Building & Grounds Pat Seegers</p>	<ul style="list-style-type: none"> •
<p>Stewardship John Hoffman</p>	<ul style="list-style-type: none"> • Discussion on “clean up” of active parishioner list. – Council advises to hold off on this for now. •
<p>Finance Louise Diodato</p>	<ul style="list-style-type: none"> • 7 School choice students have enrolled in St. Bruno School • Financial reports for July and August were reviewed. • Thus far to date, income to the parish is ahead of budget. However Mass attendance is down in comparison to last year same time. • Contract has been let for the carpet replacement in the Gathering Space and adjacent ancillary rooms. Bid came in \$8,000 under budget, and includes a 10% extra allocation of spare carpet squares for replacement repairs. • Recently completed landscaping improvements in the parking areas, front oval and at the Blessed Virgin Grotto came in \$2,800 under budget. • Hardware and software upgrades have been made to the parish computers to the tune of \$4,275. • A bit tardy ‘Thank You’ notes going out to those who ran last spring’s auction. • Parish received a \$27,000 donation to be applied to the reduction of our church mortgage.

Action Items/Follow up:

Responsible Person:	Action:	Deadline:
Jenny Harnack	Meeting summaries for Pastoral council to be added to the website/made public to parish	
Rita	Check into having St. Bruno Parish events posted on Arch Mil events calendar	
Jenny Harnack	Add any missing bullet points (Stewardship, Finance –	

	be sure I have all of them)	
Bob Leonard	Please bring name of Bagpipe player to next meeting for Thank you note.	

Next Meeting

St. Paul Parish- 10.25.16 Time: 6:30PM

9:00PM - Closing Prayer – Father Chuck