

# MINUTES

## St. Bruno Parish Pastoral Council

St. Paul Parish – St. Matthew Room

**MISSION STATEMENT: St. Bruno Parish is a community of people sharing a common faith in the teachings of the Catholic tradition. We come together to worship God and to spread the Good News that Jesus gave us. Through celebrating Christian unity, we provide emotional support and practice the works of mercy.**

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*Date | time* 2/28/2017 6:30 PM -8:30 PM | *Meeting called by* Scott Vandenhouten

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**Council Members Present:** Joe Kuenzli, John Hoffman, Mary Pfaff, Scott Vandenhouten, Eileen Rudnick, Louise Diodato, Steve Paquin

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Excused: Bob Leonard, Les Vertz

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Time	Item	Owner
6:30-6:35PM	Opening Prayer/Song	Father Dan
6:35-6:40PM	January meeting minutes were approved by the council	All
6:40-6:50PM	Thank You Notes <ul style="list-style-type: none"><li>Mary Jane and Mark Peschmann</li><li>Amy Golden – Volunteer appreciation night planning</li><li>Ben Holzem and the school staff – School carnival planning</li></ul>	All
6:50-7:10PM	Old Business <ol style="list-style-type: none"><li>Eyes and Ears:<ol style="list-style-type: none"><li>New families are joining the parish – from Pewaukee (from St. Anthony), Oconomowoc (from St. Jerome), and Sullivan</li><li>Concerned parishioners regarding changes to portions of the mass service such as perceptions or communications about when the announcements are planned to happen or not happen, as well as petitions. Also concerns are voiced about the gesture of taking time at the beginning of the mass to introduce self to people sitting next to you, it breaks concentration and preparation for mass. Father reported that he would make announcements after mass and will be sure to include funeral announcements.</li></ol></li><li>Follow up discussion on Pastoral Council/staff retreat<ol style="list-style-type: none"><li>Discussed the option of pre-planning a retreat for early in the new council session.</li><li>Returning council members should consider selecting a</li></ol></li></ol>	All

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Time	Item	Owner
	<p>weekend for late summer/early fall. Plan to have returning committee members select date at our March meeting. Follow up – the parish staff are just starting to get the calendar ready for that time period, they will likely have a good idea of when weddings, etc are scheduled by our April meeting.</p> <p>c. Continue discussion regarding long-term vision of the Parish that can be useful in the new stewardship campaign to provide to Finance Council, including ideas for marketing campaign title. (Discussion at retreat)</p> <p>3. Updates from Rita on Mass attendance, as available – updates emailed to council</p>	
7:10-7:30PM	New Business	Scott Vandenhouten
	<p>1. Steve Marcus – Communication Committee Chair – Guest</p> <p>a. Would to know what the council expects of the communications committee. Currently the Communications committee has technology subcommittee and they would like direction for that as well.</p> <p>b. Steve is asking for an updated committee/ministry list and contact information for each so that he can touch base with each ministry and committee. Follow up – we do not have a current list available, Sue Solberg can assist, but it would be great if each liaison could please request this information from your committees.</p> <p>c. Pending project that the communications committee had planned and have not had the resources (time commitment) to implement: Parish Face Book Page. Discussion on how it needs to be maintained and updated, etc. Brainstorming shared on ideas to be able to implement this as a team.</p> <p>d. History of St. Bruno Parish Books</p> <p>e. Requesting budget to print a couple hundred of the history books to distribute throughout the parish (Approx cost: \$10-\$7.50/book for printing and binding)</p> <p>f. Will put out a sign-up sheet to gauge interest in printing of the history book for estimated printing</p> <p>2. Lenten/Easter Events/Mass Times</p> <p>a. Concerns voiced about mass times for Easter Sunday that</p>	

Time	Item	Owner
	have been changed from what the mass times committee had established.	
7:30-8:00PM	Combined Meeting with St. Paul Pastoral Council <ul style="list-style-type: none"> <li>Father Dan explained his background positions a little and requested patience and guidance from the councils due to him coming into the position with no background knowledge of our history and recent/previous efforts or initiatives that are in progress.</li> </ul>	Father Dan
8:00-8:15PM	Committee Reports (See below)	All
8:15-8:25	Calendar of Events <ul style="list-style-type: none"> <li>Take 5 Opportunities</li> <li>Fridays during Lent Stations of the Cross SB and SP               <ul style="list-style-type: none"> <li>5:00 p.m. Adoration - 5:45 Benediction – 6:00 Stations – 6:30 Soup or Fish Fry</li> </ul> </li> <li>3.1.17 – Ash Wednesday – 8:45 a.m. SB and SP; 7:00 p.m. SP</li> <li>3.4.17 – Jericho March at Affiliated Medical Abortion Clinic 10:00 a.m.</li> <li>3.6.17 – Communal Reconciliation 6:30 p.m. SB</li> <li>3.6.17 - 12th Anniversary of Dedication of “new” St. Bruno Church</li> <li>3.12.17 – Cartwright family benefit – 18 West - Brunch</li> <li>4.1.17 – St. Bruno “Men Who Cook” Dinner - Auction</li> <li>4.1.17 – Men of Christ Conference – Milwaukee Theatre</li> </ul>	Scott Vandenhouten
8:25-8:30PM	Closing Prayer	Louise Diodato

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## Committee Reports

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Note: Each Liaison should communicate to their committee that committee meeting summaries/minutes should be sent to Jan Lamparski. Email: [jlamparski@wi.rr.com](mailto:jlamparski@wi.rr.com)

Also, please obtain from your committee the following and report to Jenny Harnack so can be sent to Sue Solberg and Steve Marcus:

1. Committee chair/contact information (email and phone #)
2. Ministry chairs/contact information (email and phone #)

<b>Committee:</b>	<b>Report:</b>
<b>APC: Jenny Harnack &amp; Scott Vandenhouten</b>	No Meeting. Last meeting was 11.30.16.
<b>Communications: Bob Leonard</b>	
<b>Faith Formation</b> (1 <sup>st</sup> Monday - every month)	<p>Child Ministry:</p> <ul style="list-style-type: none"> <li>• Karen and Amy are working on a Vacation Bible School tentatively scheduled for 6/12-16 at SB.</li> <li>• Working on Eucharist (First Communion) Retreats in March.</li> <li>• Wisconsin Catholic Youth Rally – Middle School Edition.</li> </ul> <p>Youth Ministry:</p> <ul style="list-style-type: none"> <li>• Confirmation Retreat was 2/11-12.</li> <li>• Planning on “mission trips” this summer – “Alive in You” in Milwaukee; Steubenville Conference in St. Paul, MN.</li> <li>• Looking to get a Wednesday night youth group going, starting focus on those planning on attending mission trips.</li> </ul> <p>Adult Ministry:</p> <ul style="list-style-type: none"> <li>• Current focus on Lent opportunities – <ul style="list-style-type: none"> <li>○ 1% Challenge</li> <li>○ Take Five Opportunities</li> <li>○ Fridays - Adoration/Benediction/Stations of the Cross/Coup-FishFry</li> </ul> </li> <li>• Goal to identify Parish mission opportunities in 2017-18</li> </ul>
<b>Human Concerns</b> (2 <sup>nd</sup> Tuesday – every other month) <b>Eileen Rudnick</b>	<p>The baby bottle collection and the K of C candy collection occurred on the same date. Organizations are reminded that they need to check the calendar before scheduling to avoid conflicts of this sort in the future.</p> <p>118 bags of food and \$125 in cash were collected during the Thanksgiving food drive.</p> <p>On the subject of budgets for the different ministries, Betty Igl advised that the only HC ministry needing funds was the Circle of Life, and she was expecting them to submit a request to her for the amount they need.</p> <p>The archdiocese donated \$1,000 towards the purchase of books needed by the Hispanic community.</p>
<b>Prayer &amp; Worship</b> (4 <sup>th</sup> Monday – every month)	<ul style="list-style-type: none"> <li>• No meeting in February</li> </ul>

<p><b>School</b> (2<sup>nd</sup> Monday – every month) <b>Jenny Harnack, Les Vertz</b></p>	<ul style="list-style-type: none"> <li>• Catholic Schools week receptions well received. St. Bruno’s Winter Carnival and Innovation Fair successful. St. Bruno’s was able to recruit 2 kids from the Hispanic Mass attendees. Tim Milbrath from St. Paul’s marketing and Ellie Phillips, St Bruno alumni, spoke at masses. Further discussion comparing and contrasting the St. Bruno Innovation Fair with the St. Paul’s Science and Technology Fair ensued.</li> <li>• Ben confirms enrollment is growing at both schools. Hard work is paying off. Ben anticipates exceeding expectations in growth. St. Bruno’s anticipates adding at least 10 new students.</li> <li>• Joint school Field Trip to Discovery World worked very well. Saved both schools money by bussing together.</li> <li>• Juanita Gutbrod, the 3K/4K teacher and lead teacher at St. Bruno’s spoke at length about benefit Mr. Holzem’s leadership has brought to staff. Teacher’s report increased solidarity, positive feedback about new initiatives and staff in-services</li> <li>• Tim Milbrath and Dr. Alex Milovic (school parents and parish members) are working towards building a phone app to reduce “email fatigue”, efficiency and improve parent/staff communication. Initial estimates are \$1000 for initial investment followed by \$70 annual fee. Future goals (version “2.0”) would involve Scrip and tuition payments. Goal is to remove work from the secretary/principal duties.</li> <li>• Spanish Language Teacher: Ben is looking to make this initial PT position, approx 20 hours weekly, with goal of moving towards FT position in future</li> </ul>
<p><b>Building &amp; Grounds</b> <b>Pat Seegers</b></p>	<ul style="list-style-type: none"> <li>• Walk through of the rectory for updates and improvements recently made</li> <li>• Preliminary presentation of outdoor classroom</li> <li>• Discussion planning about the railing that they would like to install for walking up to the altar.</li> </ul>
<p><b>Stewardship</b> <b>John Hoffman</b></p>	<ul style="list-style-type: none"> <li>• Stewardship had no meeting but our chili dinner was a great success. Estimated: 170 people in attendance</li> </ul>
<p><b>Finance</b> <b>Louise Diodato</b></p>	<ul style="list-style-type: none"> <li>• The income year to date is very good. Steve Spiegelhoff has no major concerns.</li> <li>• Rita Borowski will draft a new process for review and approval by the Finance and Pastoral Councils.</li> <li>• The Budget Committee’s work continues.</li> </ul>